

New Minas Village Commission

Minutes of Meeting

May 12, 2003

In Attendance

Ted Nicholson
Marvin Messom
Sherry Swanburg
Dave Chaulk
Wayne Merrill

Heidi Foshay-Kimball, Solicitor

Call to Order

Clerk Treasurer Rick Ramsay called the meeting to order, prior to the election of a Chair.

Report of Village Election

The Clerk Treasurer presented the results of the election held on May 7, 2003:

Les Barrett	314
Dave Chaulk	392
James Redmond	280
Sherry Swanburg	372
Kerry Underwood	90

Swearing In

Judge Alan Tufts presided over the swearing in of Sherry Swanburg and Dave Chaulk.

Election of Chair

Mr. Ramsay called for nominations for Chair. Marvin Messom nominated Ted Nicholson. Sherry Swanburg nominated Dave Chaulk. Mr. Chaulk declined the nomination. After calling for further nominations, and none being received, Mr. Nicholson was appointed Chair.

Election of Vice Chair

Chairman Nicholson called for nominations for Vice Chair. Wayne Merrill nominated Marvin Messom. There were no other nominations and Mr. Messom was declared Vice Chair.

Approval of Minutes

ON MOTION OF MARVIN MESSOM AND WAYNE MERRILL THE MINUTES OF APRIL 14 BE APPROVED. MOTION CARRIED.

Approval of Agenda

ON MOTION OF SHERRY SWANBURG AND SECONDED BY WAYNE MERRILL THE AGENDA BE APPROVED WITH THE ADDITION OF THE SECRETARY'S COMPUTER . MOTION

CARRIED.

Appointment of Jennifer Coolen ON MOTION OF MARVIN MESSOM AND SECONDED BY WAYNE MERRILL JENNIFER COOLEN BE APPOINTED RECREATION DIRECTOR. MOTION CARRIED.

Report of unsightly premises Hau's Mr. Ramsay reported that the Municipality has investigated and requested the owner to clean up the property.

Accounts for approval Commissioners reviewed the list of accounts.

ON MOTION OF MARVIN MESSOM AND SECONDED BY SHERRY SWANBURG ALL PURCHASES MADE BY VILLAGE DEPARTMENTS INCLUDING THE FIRE DEPARTMENT BE SUPPORTED BY A PURCHASE ORDER. MOTION CARRIED

Commission representative on Fire Department Board Sherry Swanburg asked if there should be a member of the Village Commission on the Fire Department Board. It was agreed that Mr. Ramsay would determine what type of organization the Fire Department has and report to the Commission

Banking Services Mr. Ramsay provided a report on the banking services.

ON MOTION OF WAYNE MERRILL AND SECONDED BY MARVIN MESSOM THE CLERK TREASURER INVESTIGATE THE AUTHORITY TO COMBINE THE WATER AND VILLAGE OPERATING BANK ACCOUNTS TO TAKE ADVANTAGE OF A REDUCED BANK CHARGE. MOTION CARRIED.

ON MOTION OF MARVIN MESSOM AND WAYNE MERRILL THE VILLAGE CONTINUE A BANKING AGREEMENT WITH ROYAL BANK UNTIL MAY 1994, AND THAT PRIOR TO THAT THE VILLAGE CALL FOR PROPOSALS FOR BANKING SERVICES FOR THREE YEARS. MOTION CARRIED.

Draft Purchasing and Tender Policy ON MOTION OF MARVIN MESSOM AND SHERRY SWANBURG THE DRAFT POLICY BE REFERRED TO THE JUNE COMMISSION MEETING. MOTION CARRIED,

Secretary computer It was agreed that Mr. Ramsay will seek proposals for the computer and report to the June meeting for approval.

Adjournment The meeting adjourned at 8:07 P. M.

APPROVED

Chairman

Clerk Treasurer

