

**REGULAR MONTHLY MEETING
NEW MINAS WATER & SEWER COMMISSION**

**WEDNESDAY, SEPTEMBER 25, 2002
7:00 P.M.**

In Attendance: Chairman Marvin Messom
Bob Horne
Ted Nicholson
Rod MacInnis
James Redmond

H. Heidi Foshay Kimball, Solicitor

Peter Pothier
Water/Sewer System Operator

Doug Seamone, P. Eng.
Hiltz & Seamone Company Limited

Call to Order: Chairman Messom called the meeting to order at 7 o'clock p.m.

Approval of Minutes:

Regular Monthly Meeting August 28, 2002

**ON MOTION OF JAMES REDMOND AND ROD MACINNIS SUBJECT
MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED.**

BUSINESS ARISING FROM THE MINUTES:

Aalders Avenue Right-of-Way – David Stevens, Dennis Pyne – Reply Pending

The Secretary-Treasurer advised that following the last meeting she forwarded another letter to David Stevens requesting a reply to our offer of April 26, 2001 with no response.

It was agreed to contact Mr. Stevens by phone.

Rights-of-Way – Well Sites

James Redmond questioned if we had rights-of-way to all our well sites as Michael MacIntyre of the Planning Department had asked him. The Secretary-Treasurer was directed to contact Mr. MacIntyre.

OTHER BUSINESS:

November 13-15 – Nova Scotia Public Works Association Conference – Contribution

A letter was read from Tom Beatty, Director of Public Works, Town of Windsor, asking if the Village would contribute monies for the November Public Works Association Conference should there be a possible cost overrun.

ROD MACINNIS MOVED WE SUPPORT A PORTION OF THE COST OVERRUNS NOT TO EXCEED \$300.00 FOR THE NOVA SCOTIA PUBLIC WORKS ASSOCIATION CONFERENCE TO BE HELD NOVEMBER 13-15 AT THE OLD ORCHARD INN. SECONDED BY TED NICHOLSON. MOTION CARRIED.

**New Minas Wellfield Locations –
Land Use and Zoning – Referred Area Advisory Committee**

It was agreed to schedule a joint meeting of the Area Advisory Committee and Water and Sewer Commission for Wednesday, October 16th at 7:00 p.m. at the Fire Hall.

Water – JR's, Kentucky Court

It was agreed to shut the water off at JR's, Kentucky Court, as soon as possible.

Water/Sewer Systems Operator's Report

The Operator's Report was reviewed by the Commission.

ON MOTION OF JAMES REDMOND AND ROD MACINNIS THE REGISTRATION FEE OF \$55.00 BE APPROVED FOR PETER POTHIER TO ATTEND THE MEETING OF THE MPWANS IN NOVEMBER AT THE OLD ORCHARD INN. MOTION CARRIED.

Unmetered Water – Lockhart Ryan Park

ON THE RECOMMENDATION OF PETER POTHIER IT WAS MOVED BY ROD MACINNIS, SECONDED BY TED NICHOLSON, THAT A METER BE INSTALLED ON THE LINE AT LOCKHART RYAN PARK TO MEASURE THE WATER CONSUMPTION. MOTION CARRIED.

ACCOUNTS PAYABLE:

ON MOTION OF JAMES REDMOND AND TED NICHOLSON ACCOUNTS PAYABLE UP TO AND INCLUDING SEPTEMBER 25, 2002 IN THE AMOUNT OF \$41,505.43 BE APPROVED. MOTION CARRIED.

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George Baker – Cost of Service Study

In the absence of George Baker, the Engineer reviewed the Cost of Service Study with the Commission.

Basically, the Board is being requested to approve an increase in service charge rates only, depreciation rates, revision of the Utility's assets accounts and an allowance of \$84,500 for working capital to be included in the calculation of rate base.

ON MOTION OF ROD MACINNIS AND TED NICHOLSON THE UTILITY RECOMMEND TO THE VILLAGE COMMISSION TO PETITION THE UTILITY AND REVIEW BOARD TO REQUEST AN INCREASE IN SERVICE CHARGE RATES, DEPRECIATION RATES, REVISION OF THE UTILITY'S ASSETS ACCOUNTS AND AN ALLOWANCE OF \$84,500 FOR WORKING CAPITAL TO BE INCLUDED IN THE CALCULATION OF RATE BASE. MOTION CARRIED.

Date of Next Regular Monthly Meeting

Wednesday, October 23, 2002 at 7:00 p.m.

Adjournment

The meeting adjourned at 8:15 p.m.

APPROVED

CHAIRMAN

SECRETARY-TREASURER