

**NEW MINAS WATER AND SEWER COMMISSION
REGULAR MONTHLY MEETING
MAY 21, 2003
7:00 P.M.**

In Attendance: Marvin Messom Chairman
 Rod MacInnis
 Robert Horne Vice Chairman

 Doug Seamone Engineer
 Peter Pothier Water and Sewer Systems Operator
 Heidi Foshay-Kimball Solicitor

 Gerard Hamilton Water and Sewer
 Garry Randall

Absent: Ted Nicholson

Call to Order: Chairman Messom called the meeting to order at 7:00 p.m.

Business arising from Chairman Messom asked Mr. Seamone if he had inquired about
Minutes: placing a piece in the paper about illegal tapping into the sewer
 system. Mr. Seamone stated that he would draft an
 advertisement to put in the Advertiser and the Village Voice.

Commission Chairman Messom requested that the commission appointments
Members: be put on the Agenda for next meeting.

Occupational Health Mr. Pothier supplied the commission with a copy of Steve
and Safety: Newman's report as well as a memo from himself summarizing
 the Background, Problem areas and the Action required from
 the Commission.

Occupational Health He requested the Water and Sewer Commission approve money
and Safety: for the Water department to install the safety equipment
 necessary to do their daily job.

 On Motion of Rod MacInnis seconded by Robert Horne to
 approve the funds to have the necessary safety equipment
 installed as per the report. MOTION CARRIED

 On Motion of Rod MacInnis seconded by Robert Horne that
 Peter Pothier and Doug Seamone draft a proposal listing the
 changes and cost to bring them up to safety code and present it
 at the next meeting for approval. MOTION CARRIED.

Well Protection Areas: Mr. Seamone stated that he requested a meeting with Mike
 MacIntyre. Meeting is scheduled for Wednesday May 28 at 7

p.m. with the Water Commission.

Approval of Minutes: On Motion of Rod MacInnis seconded by Robert Horne the Minutes of the Regular Monthly meeting April 23 be approved as circulated. MOTION CARRIED.

On Motion of Robert Horne seconded by Rod MacInnis the Minutes of the In Camera meeting April 23 be approved as circulated. MOTION CARRIED.

Peter Pothier's Monthly Report: Mr. Pothier's report was accepted into the meeting as circulated.

Replacement of Meters: Out of Mr. Pothier's report a discussion took place on the replacement of old water meters.

On Motion of Rod MacInnis seconded by Robert Horne to put into the 2003 budget to replace 400 meters and apply for an infrastructure grant to help carry the cost of the meters. MOTION CARRIED

Estimating Water Usage: Mr. Pothier inquired where or not the water meters could be estimated for June. Chairman Messom informed him that it was approved in the URB that 2 out of the 4 readings could be estimated.

Chairman Messom requested the Secretary to contact the Municipality and inquire if it is possible to estimate water meters for June with the exceptions of heavy users which will be read each period.

Flushing Hydrants: Mr. Pothier informed the commission he would be flushing hydrants next week.

Summer Student: Human Resources Summer Career Placement Application was denied there is no assistance for a summer student.

Deep Well Pumps: A discussion took place on the operation of deep well pumps. Mr. Seamone will make recommendation with regard to efficient operations of Deep Well Pumps.

Small Claims Court- Heidi Foshay-Kimball is filing a defense asking to have the
Randall and Arnburg: claim dismissed on the grounds that they failed to give notice of
intended action 30 days

Court date is set for June 23, 2003 at 7:00 pm and the claim is
for the amount of \$4,691.78.

Approval of Accounts: On Motion of Robert Horne seconded by Rod MacInnis account
for a total of \$27,103.10 be approved as circulated. MOTION
CARRIED

Other Business: Chairman Messom requested the secretary to put appointments
on the agenda for next meeting.

Adjournment: Meeting was adjourned at 8:15 p.m.

APPROVAL

CHAIRMAN

SECRETARY