

**REGULAR MONTHLY MEETING
NEW MINAS WATER AND SEWER COMMISSION
WEDNESDAY, MARCH 26, 2003
7:00 P.M.**

In Attendance: Marvin Messom, Chairman
James Redmond
Ted Nicholson
Doug Seamone
Robert Horne

Peter Pothier, Water and Sewer Systems Operator
Gerard Hamilton Water and Sewer Department

Heidi Foshay Kimball Solicitor

Absent: Rod MacInnis

Call to order: Chairman Marvin Messom called the meeting to order at 7:05 p.m., noting that Terry Hennigar had not arrived but we would leave a spot open for him to speak when he arrived.

Approval of Minutes: Peter Pothier asked that the record show that the statement recorded in the last minutes to be corrected which pertained to the meters being read before Christmas. Mr. Pothier stated that the meters were read by Jan 3, 2003. The committee agreed that to be true.

On Motion of James Redmond, seconded by Ted Nicholson on the approval of the minutes of the Regular Monthly Meeting February 26, 2003 with the replacement of Mr. Pothier's request. MOTION CARRIED.

Business arising from minutes: Peter Pothier's report on car washes in the village. He reported that the Pipeline Car wash is on its own well & village water for backup all sewers are on Village sewer system. The store and office are on Village water.

Esso Carwash is on Village water and sewer.

Shell Carwash is on Village water and sewer.

T & C Carwash is on Village water and sewer.

Business arising
from minutes

A discussion took place on whether or not to contact the Pipeline and request permission to read their water meter or request to have one installed at their cost.

On Motion of Ted Nicholson, seconded by Robert Horne to Write the Pipeline to Request that we be able to read their meter.
MOTION CARRIED.

Staple Credit Cards. The Secretary stated that the credit cards have arrived and they would be held at the Village Office, if you should need to purchase something you can pick the card up there.

Occupational Health & Safety Act. Peter Pothier stated the cost to have Steven Newman do an assessment would be \$ 500.00 and that he was preceding to have it done.

Peter Pothier's
Monthly Report

Mr. Pothier stated due to extreme cold weather the Water Department has been busy thawing water lines. He stated they had one main & ten services frozen, eight of which were frozen under the street. Mr. Pothier stated that it would be wise to place the line deeper before next winter to prevent freezing in the future. He suggested we consider contacting other Villages to talk about the possibility of purchasing a thawing machine together. Peter Pothier to report at a later date.

Mr. Pothier stated that the meters were officially read today March 26, 2003 with the exception of a couple of rechecks.

Peter Pothier supplied each member with a copy of the G & M Project Management Report on water meters.

A letter was received from Mr. Garry Randall a discussion took place and it was handed over to Heidi Foshay Kimball to review and write Mr. Randall. Heidi Foshay Kimball to report at next meeting.

A letter was received from our insurance adjuster concerning the West property. A discussion took place on the matter and Mr. Redmond suggested that we inform the insurance adjuster about the circumstances leading up to the event. Peter Pothier will discuss with Rick Ramsay and report back at next meeting.

Peter Pothier's
monthly report

Peter Pothier stated that he would have the plugs for the manhole covers finished as soon as possible.

A discussion took place on the Milne property that was demolished, it was questioned if the sewer was capped off and if we recovered our water meter from the property. Peter Pothier was requested to write a letter requesting the water meter be returned or a bill will be sent to cover the cost of the meter.

Mr. Pothier stated that he had applied for a Grant for a summer student.

New business
Doug Seamone's
report on Regional
sewer

Doug Seamone Stated there was an increase in flows in the sewer system Mr. Seamone stated that there was a need for flow meters to be installed.

Mr. Seamone feels that the sewer is being used for a storm drain and we need to have the holes plugged to stop the flow into the sewer. Mr. Pothier is in the process of having them plugged.

Mr. Seamone suggested an inspection of flows in the sanitary sewer lines by removing covers and placing a dye in the lines.

Doug Seamone will report back about the flows.

Mr. Seamone put forth the new water treatment regulations as of Jan. 31, 2003, on the testing program for the New Provincial Regulations. Mr. Seamone requested that it be but in the budget. It will take 6 years to do the whole thing. He stated that there should be a 50% grant.

On motion of Ted Nicholson, seconded by Robert Horne to budget for the new Provincial Regulations set forth in the next 6 years at a cost of \$ 83,640.00 MOTION CARRIED.

Dump and Run

A written request was sent to the Water Commission requesting a note be added to the water bills being sent out in April advertising the annual Dump and Run 2003, there were no objections on this matter.

Approval of
Accounts payable

On Motion of James Redmond, seconded by Ted Nicholson Accounts Payable up to and including March 20, 2003 in the amount of \$31603.71 be approved. MOTION CARRIED.

Adjournment

Meeting was adjourned at 8:30 p.m.

APPROVED

CHAIRMAN

SECRETARY