

**NEW MINAS WATER AND SEWER COMMISSION  
REGULAR MONTHLY MEETING  
JULY 23, 2003  
7:00 P.M.**

**In Attendance**

Robert Horne	Vice-Chairman
Rod MacInnis	
Wayne Merrill	
Marvin Messom	Chairman
Ted Nicholson	
Peter Pothier	Systems Operator
Rick Ramsay	Clerk Treasurer
Doug Seamone	Engineer

**Absent**

Heidi Foshay-Kimball

**Call to Order**

The meeting was called to order at 7:08 pm

**Approval of Minutes**

**On Motion of Ted Nicholson seconded by Robert Horne the Minutes of June 12, 2003 Special Meeting and July 2, 2003 Regular Monthly Meeting be approved as circulated. MOTION CARRIED**

**Approval of Agenda**

The agenda was reconstructed to fit in the Budget and Financial Statement at the beginning of the meeting.

**Financial Statements**

Mr. Ramsay presented and discussed the audited financial statements of March 31, 2002/2003.

Commission revenues \$673,177.00 expenditures \$684,567.00 resulting in a net deficit of \$11,390.00.

**Budget**

Mr. Ramsay and Mr. Pothier Presented to the Commission the budget for 2003/2004 for discussion, changes and approval.

Budget

**On Motion of Rod MacInnis seconded by Ted Nicholson to Accept the budget for 2003/2004 and forward to Village Commission for final approval. MOTION CARRIED**

Business arising from  
Minutes  
Election of Chair

Rick Ramsay discussed with the Commission the proper procedures for appointment of chairman and vice-chairman as well as reappointment of ratepayers to the board.

The meeting was then turned over to the Secretary to call for nominations for Chairman Ted Nicholson nominated Marvin Messom. After calling for further nominations and none being received Marvin Messom was elected Chairman.

Election of Vice-Chair

Chairman Messom called for nominations for Vice-Chair. Ted Nicholson nominated Robert Horne. After calling for further nominations and none being received Robert Horne was elected Vice-Chair.

Report on meeting  
with D.O.E.

Doug Seamone gave the Commission an update on the meeting that took place in Kentville. Minutes from that meeting will be sent to the Commission. Next meeting the Commission will go over the minutes.

Taxation on Water  
Utilities

Chairman Messom and Rod MacInnis attended a meeting with Port Williams on the Taxation of Water Utilities and updated the Commission.

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**Peter Pothier's Report** Peter Pothier presented his report to the Commission.

**New Business**

**Deposit from each new user** Wayne Merrill presented the idea of charging a water deposits for new users, to the Commission for consideration. Peter Pothier and the Secretary will look into the necessary steps that have to be taken to comply.

**Approval of Accounts** Approval of accounts is no longer necessary. According to Mr. Ramsay, when the budget is approved it gives Mr. Pothier the authority to purchase for day-to-day operations of the Water Department. The Commission requested an update from the G/L on a regular basis.

**Adjournment** The meeting was adjourned at 8:35 pm

**APPROVAL**

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**Chairman**

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**Secretary**