

New Minas Village Commission

Minutes of Meeting

September 15, 2003

In Attendance

Chair Ted Nicholson
Vice Chair Marvin Messom
Sherry Swanburg
Dave Chaulk

Heidi Foshay-Kimball, Solicitor

Meeting Called to Order

Chair Nicholson called the meeting to order. He recognized former Commissioner Paul Swanburg

Approval of minutes

On motion of Commissioner Messom and seconded by Commissioner Chaulk, the minutes of the Commission meeting August 11, 2003 be approved as circulated.

Commissioner Swanburg suggested that the word “potential” in line 2 of page two be changed to “alleged”. A discussion took place regarding the intent of the response to Mr. Barrett’s issue of collection of accounts. Ms. Swanburg indicated that her understanding was that the Commission would meet prior to having the Solicitor provide advice on the matter.

Motion carried, with the amendment on Page 2.

Approval of agenda

Ms. Swanburg requested that the issue of use of Village-owned vehicles be placed on the agenda. Other Commissioners did not agree. Mr. Ramsay was asked to place the issue on the next meeting.

On motion of Commissioner Messom and seconded by Commissioner Chaulk the agenda is approved. Motion Carried.

Presentation Mr. T. Gideon

Mr. Gideon asked the Village to consider the provision of a flashing light at the intersection of Dow Rd. and Commercial St. due to the pedestrian traffic. He also suggested that the crosswalk lines be painted, along with increased public education and law enforcement. He requested an update on the collection of the overdue account of Cavalier Contracting.

Recreation Committee Report

Ms. Swanburg presented the report as circulated.

On motion of Commissioner Chaulk and seconded by Commissioner Messom the Committee report be approved, including the appointment of Tim Hendricks as a member of the Committee. Motion Carried.

**New Minas Water
Commission Report**

The Chairman advised that no meeting has been held.

**Area Advisory
Committee Report**

Ms. Swanburg advised that a meeting was scheduled for September 10.

**First Reading
Amendment to ByLaw
#1 Meetings**

On motion of Commissioner Chaulk and seconded by Commissioner Swanburg the By Law move to second reading. Motion Carried

The amendment changes the time of the regular meeting to 7:00 PM.

**Collection of overdue
accounts**

Commissioner Swanburg indicated that she is not in favour of receiving the advice of the Solicitor before the Commission meets to discuss the issue. The Chairman requested the advice of the Solicitor. The Solicitor advised that the issue of the affidavit and the related alleged should be brought to the attention of the RCMP, and since this is an employee related issue, the Commission must discuss this in camera.

A motion of Commissioner Swanburg that the Commission discuss the issue prior to getting the Solicitor opinion was not seconded.

On motion of Commissioner Chaulk and seconded by Commissioner Swanburg an in camera meeting be held immediately following the regular meeting tonight to discuss the issue. Motion Carried.

**Wellness/Recreation
Project**

Commissioner Swanburg presented a report on behalf of the Committee. She advised that the Committee recommends that a consultant be engaged to provide the services as outlined to the Commission. The Committee wants approval to spend approximately \$1,000 to have drawings prepared. The letter from Mr. Giddens suggests that the Commission request Mr. Ramsay to carry out the services as part of his contract with the Village. Ms. Swanburg reminded the Commission that it has a Purchasing and Tender Policy to abide by. Mr. Ramsay advised that as a potential bidder, he does not intend to be involved in the process.

On motion of Commissioner Swanburg and seconded by Commissioner Messom, the Village Commission call for proposals to carry out the services as outlined to the Commission, and that Kings CED be requested to assist in the Call for Proposals project for the Commission. Motion Carried.

**Flooding Laurie Ward
Property**

The Commission discussed a report from Hiltz and Seamone outlining the problem of flooding of Laurie Ward. Peter Pothier recommended that the Commission not perform work on private property, as the citizens initially requested that the sidewalk be paved.

On motion of Commissioner Messom and seconded By Commissioner Chaulk the Village refuse to carry out any work to alleviate the flooding on Mr. Ward's property. Motion Carried.

**Proposed subdivision
Canaan Road**

A report was presented by Hiltz and Seamone indicating that the Village sewer and water system has the capacity to handle the 82 lots in the proposed subdivision. Commissioner Chaulk inquired what the financial impact would be on the water commission and sewer services.

On motion of Commissioner Messom and Commissioner Chaulk, the matter be referred to the Village Engineer for the financial impact review. Motion Carried.

Approval of accounts

On motion of Commissioner Messom and seconded by Commissioner Chaulk the accounts as presented be approved.

Commissioner Swanburg requested information regarding the invoice of Red Castle Publishing.

Motion carried.

Adjournment

The meeting adjourned.

APPROVED

Chairman

Clerk Treasurer