

Regular Monthly Meeting
January 8, 2008



APPROVED MINUTES
VILLAGE OF NEW MINAS
RECREATION ADVISORY COMMITTEE (R.A.C.)

Regular Monthly Meeting
January 8, 2008, 7:00 p.m.
Recreation Office, Lockhart & Ryan Memorial Park

The Regular Monthly Meeting of the Village of New Minas Recreation Advisory Committee was held at the Recreation Office, Lockhart & Ryan Memorial Park on Tuesday, January 8, 2008 beginning at 7:00 p.m.

In Attendance:

- Chair Dale Pineo
- Commission Chair Dave Chaulk
- Vice-Chair Maynard Stevens
- Citizen Member Les Sequeria
- Citizen Member Christopher Shields
- Clerk Treasurer, Terry Silver
- Recreation Director, Vince Forrestall

1.0 CALL TO ORDER

Chair Dale Pineo called the meeting to order at 7:00 p.m.

2.0 APPROVAL OF AGENDA, January 8, 2008

It was moved by M. Stevens, seconded by C. Shields that the Agenda for the January 8, 2008 Recreation Advisory Committee Regular Monthly Meeting be approved as presented.

MOTION CARRIED

3.0 APPROVAL OF MINUTES, December 4, 2007

It was moved by L. Sequeria, seconded by M. Stevens, that the minutes of the Regular Monthly Meeting of the Recreation Advisory Committee held on December 4, 2007 be approved as circulated.

MOTION CARRIED

4.0 PRESENTATION – Golfview Homeowners Association:
Dan Watters Memorial Park Development Project 2008

President Max Noseworthy, Cathy Palmer, Mr. and Mrs. Bruce Welton, Keith Fuller, Holly Thompson, Kerry Campbell representing the residents of Golfview Homeowners Association gave a presentation to the Committee on Dan Watters Memorial Park Development.

Max N. thanked Vince F., his Department and the Village for offering a summer playground supervisor and program, along with available water in the park.

The reason for the park development project and the main priority identified as a multi-purpose facility: Homeowners Association wants to get children active through tennis, basketball, ball hockey, skating, etc. Some of the representatives took the Department's How to Build an Outdoor Rink Session on December 10, which in turn will lead to an outdoor rink on the multi-purpose facility.

Max N. pointed out that the Dan Watters Memorial Park is a beautiful park with this year being the 10th anniversary of the Association.

During the past 10 years, the park was meeting the needs of the community with playground equipment and open space, but now is the time for a new development to meet the present day needs and future needs of the community.

In Golfview, there are presently 72 homes with 10 children under 5 years of age, 14 children ages 5 to 10, 17 youth ages 10 to 20 and 8 younger adults.

There is overwhelming support for this project by the Homeowners Association. They have the total support of all of their residents. All of them would be here tonight to support the presentation.

Estimated Costs of Project:

Item	Task	Amount
Multi-Purpose Base	Excavating	\$ 17,760.00
Survey (Multi-Purpose)	Surveying	\$ 315.00
Multi-Purpose Construction (Black Galvanized Fencing – around perimeter & Asphalt)	Construction	\$ 57,000.00
Storm Sewer	Excavating	\$ 4,300.00
Equipment	Maritime Tennis	8,500.00
Heavy Equipment		4,000.00
		3,750.00

Excavation Breakdown:

- 434.66 mt class A delivered, leveled & rolled
- 1,648.59 mt pit run delivered, leveled & roller
- 9 hrs Dozer pushing topsoil & preparing site
- 3.5 hrs Roller-rolling site
- 6.5 hrs Excavator-loading trucks
- 10.0 hrs 2 Tandem dump trucks
- 3.5 hrs Grader- fine grading complete site

➤ **Total Estimated Expenses \$95,625.00**

Max N. thanked the Committee for the opportunity. He pointed out that this project would benefit not only the Golfview Homeowners, but all residents of the Village and the County to lead an active lifestyle.

Dave C. thanked the Association and pointed out that this is a project that he would support and make recommendations. The Association has been active 10 years and is the most active group in the community.

He pointed out that the Project must go through the budget process for Village approval. Having the project paid over a certain number of years and/or fundraising by the Association to bring the project to a reality was also discussed.

Vince F. felt that the recent King Arthur Court Park Development Project presentation would be supported by the Province – Valley Regional Representative, Mike Trinacty, NS Health Promotion & Protection, \$20,000 and under.

Vince Felt the Golfview Homeowners Association Project would fall under a Special Project 2008 (Similar to Lockhart & Ryan Memorial Park 2007) with funding from the County and the Province.

Discussion took place on a motion to bring to the Commission in support of the project. It was pointed out that this has been done already by the R.A.C.

5.0 BUSINESS ARISING FROM THE MINUTES

5.1 Festival of Lights 2007 (Christmas) – New Name 2008

In response to Gerry MacIsaac, Executive Director, Valley Regional Hospital Foundation Letter of Request asking for the Director and the Committee to consider revising the name of New Minas Festival of Lights next year, the Committee decided to change the name of the Festival to Celebration of Lights.

It was felt Celebration is more appropriate for New Minas with a number of events in the Community already named Celebration (Celebration Days, Canada Day Celebrations, etc.).

Having two events with the same name in the same geographic area at the same time of the year will cause confusion. It included their major fundraising initiative for the Valley Regional Hospital. Through November and early December, individuals and businesses support the foundation with gifts and send their candle cards back to the office to be hung on one of the 8-10 trees on display in the lobby.

The event cumulates each year in a community celebration in early December in the lobby of the Regional Hospital with tree lighting, caroling, refreshments and entertainment for 400 people.

Over the past 10 years, the event has become important as the “start” of their holiday season and the Foundation relies heavily on the donations received to provide new and replacement equipment for patient care.

Vince pointed out that he e-mailed Gerry to let them know that we couldn't change the name for 2007 as the event was already organized, promoted, etc. He informed her that the name would be changed to Celebration of Lights and that they were very happy that we accommodated their request.

It was moved by M. Stevens and seconded by D. Chaulk that the New Minas Festival of Lights name be changed to New Minas Celebration of Lights.

MOTION CARRIED

6.0 DIRECTOR'S MONTHLY REPORT

Director V. Forrestall presented his monthly report for December (attached to original minutes). He highlighted the following items as well as other items:

- **1st Annual New Minas Festival of Lights** – planned, developed, organized, promoted, implementing and now evaluating in partnership with Stephen Bishop, Raymond James – Flick the Switch & Light up the Strip, Christmas Tree Lighting (150 participants), Children's Christmas Party (323 participants) – thank you Terry, Lynn and Robert Spencer for assisting with beverages, wrapping, etc. Sentimental Journey “Christmas” (115 participants), Children's Winter Art Contest & Display – “Share the Holiday Spirit” (37 participants), Chili Cook off (4 contestants, 70 participants) Santa Parade, Christmas tree Decorating (100 students from NMES) & Gingerbread Decorating Contest (100 participants). Created event flyers-Canada Post and School, created Christmas Tree Light-up Program, created logo, secured sponsors, donations, door prizes, event banners made, thank you to sponsors board created, invitations sent out, etc. Village entered a float in the annual Santa Parade – thank you to all staff and volunteers for helping out. Director sat on the Santa Parade Committee. The response from the community has been positive participation and support wise, including businesses. County Fair Mall let us have access to space for free in partnership Dec. 15th. Thank you cards sent out.

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- **Promotion** - road signage, pictures & Website Updates, press releases, radio event ads, paper ads, school flyers, event flyers, Festival of Lights, senior flyers: Minas Fifty Club (Presentation), Sentimental Journey, Daniel O'Donnell trip, etc. Program flyers: KCBA, After the Bell, Golf & Badminton/Volleyball Academy's, Floor Hockey, Sports Night, Learn the Secrets of Magic, etc. Check out Recreation on the New Minas Website (www.newminas.com).
- **Village Voice** – Ready for distribution February 9th.
- **Fall & Winter/Spring Registrations** – All pertinent information for all registrants entered into excel program data base.
- **Road Sign @ Lockhart Ryan Park** – Installed. Partner Agreement to be drawn up.
- **Winter Programs & Events 2008** – Department has planned, organized, developed, promoted and now implementing winter programs and events 2008.
- **Christmas Sports Clinics & Games:** 3-on-3 Volleyball Extravaganza held Dec. 21 @ NMES - 50 participated; Indoor Golf Clinic held Dec. 23 @ Glooscap with new indoor equipment purchased – 10 registered; Co-ed Volleyball Camps held Dec. 27-15 participants and Dec. 28-19 participants; Co-ed Badminton Camp held Dec. 29 from 9 am to 1 pm – 10 participants. Good for the first year as it came together pretty quickly. Need to promote in September to increase participation. Flyers were sent out to students at NMES, EMS, KCA, Wolfville and PWES.
- **“Celebrating 40 Years”** – Voted Vice-Chair. Attended Committee meetings. Critical Path set out for the year. Assisted in planning, developing, organizing, promoting and implementing New Years Levee (Invitations, food, Proclamation, promotion, etc.) Jan. 1 @ New Minas Civic Centre. Advertiser created possible logos.
- **Village New Minas Curling Team** – A Village team has been entered and participating in the Wolfville Commercial Curling League. 7 members, led by Gordon Silver, participate, including Director.
- **Community Support Program Grant Application, Kent Building Supplies** - Director applied for and received funding of \$450.00 through Kent Building Supplies for New Minas Badminton & Table Tennis programs. Will also be applying for funding of \$450.00 with Kent for the Grades 7 & 8 Volleyball Program.
- **Sport Chek** – Department received \$150.00 donation in supplies for the Table Tennis Academy Program.
- **Wacky Wheatley's** – donated roughly \$500.00 in materials for the indoor golf program matching the Departments costs.
- **“Luck of the Irish” with Daniel O'Donnell Trip & Tour, May 30, 2008** – Planned, developed, organized and promoted.
- **How to Build an Outdoor Rink Session** – The Department, in partnership with the County, held a How to Build an Outdoor Rink Session December 10th. 7:00 p.m. at the New Minas Civic Centre. 10 participated including members of the Golfview Homeowners Association.
- **Christmas Tree Decorating** – The Department invited Grades Primary & One to once again decorate the Community Christmas Tree. It took place on Wednesday, December 5th from 11:00 am to 12:00 noon. Students received an ornament to decorate, a visit with Santa, a candy cane, a cup of hot chocolate and free timbits from Tim Hortons.
- **Video Ensemble Program** – Department has partnered with Kingston, Canning and the County to offer a County wide Video Ensemble Program for ages 16 & up. Director attended various meetings to plan, develop, organize and promote in partnership. A workshop will be held on Jan. 26th @ New Minas Baptist Church (Church has given facility free of charge) as an introduction to the Program. Partners attended facility tour at church on Dec. 17, 2007.
- **McDonald's/Wal-Mart Children's Christmas Party 2007** – Director attended Saturday, December 8, 2007 with other invited special dignitaries.
- **IWK Staff Fundraiser, Kent Co-op Christmas Party 2007** - Director assisted other staff in raising funds for the IWK – held Saturday, December 8th.
- **VRCDA Meeting @ Halifax – Dec. 6 & 7, 2007**
Director attended the annual Halifax meeting of VRCDA. Topics included Valley Sport Animator Update, Crime Prevention through Environmental Design (CPTED), Take the Roof Off Winter, NCCP Courses 2008, NSOLD Courses 2008, RNS Updates, Valley Region NS HPP Updates, VRCDA Bursary, Sport Fair, Municipal Information Network, Municipal curling Challenge, Senior games, etc.

D. Chaulk doesn't recall the Department receiving sponsorship monies/funding in the past.

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Vince informed the Committee that the business community has been very supportive of the Department's initiatives to date sponsoring programs and events through door prizes, donations, event sponsorship levels, etc.

Terry S. informed the Committee that businesses that donate, Vince F. places their logos on the website, thank you boards, program/event flyers thanking them for their support.

C. Shields was not impressed with the Festival of Lights Flick the Switch/Light-up the Strip event. He felt that the strip was not lit up and that participation by businesses was minimal.

Vince F. agreed with Chris. He was disappointed as well. It's still a relatively new event and hopefully the local businesses will participate in the event in the near future. Vince F. felt that the role of the Village could be to further support the event by having Christmas displays (to compliment the Seasons Greetings banners) on Commercial Street poles similar to Kentville, Wolfville and Dartmouth Crossing, etc.

Terry S. mentioned that healthy priced the cost of light displays a couple of years ago and it was fairly expensive - \$350.00 per display.

Vince F. was very impressed with the Dartmouth Crossing light displays. Vince will check with Dartmouth Crossing and to get pricing and to see if there may be interest in local businesses sponsoring them or buying them for their establishment. Also need permission and power on the poles from nova Scotia Power.

It was moved by D. Chaulk and seconded by C. Shields, to accept the Director's December Monthly Report as submitted.

MOTION CARRIED

6.0 CORRESPONDENCE

6.1 Eric Trahan, Principal at NMES - Christmas Tree Decorating –

Director received e-mail from Eric Trahan, Principal at New Minas Elementary School, thanking Vince for the Christmas Tree Decorating event involving grades primary and one. Everyone said it was well organized and fun.

6.2 Don Shiang, Department Programs Events Leader Director received e-mail from Don Shiang, Department programs & events leader, thanking the Director for giving him the opportunity to work for recreation in New Minas, and I did learn a lot from you and the other staff members.

6.3 Dianne Best, Santa Parade Chair – Director received e-mail from Dianne Best, Santa Parade Chair, thanking Vince on an awesome job organizing the Festival of Lights Christmas tree Lighting Ceremony and the Children's Christmas Party.

6.4 Maynard Stevens, Chair of the 40th Anniversary Committee – Director received e-mail from Commissioner Maynard Stevens, Chair of the 40th Anniversary Committee, thanking Vince for all the work put into the New Years Levee, all the comments that I heard were positive, Mary & I really enjoyed ourselves, so hats off to you once again, you are making these events look too easy, people will be expecting this kind of stuff all the time, thanks once again.

6.5 Stephen Bishop, Festival of Lights Light-up the Strip/Flick the Switch – Director received e-mail from Stephen Bishop, Festival of Lights Light-up the Strip/Flick the Switch, Great day on Saturday, December 15 (It's Getting Chili Cook-off, Gingerbread House Decorating Contest & Display and Share the

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Holiday Spirit Christmas Card Art Contest & Display). Overall I fell this was a big success and we are well on our way to a bigger event next year.

6.4 Santa – Christmas Tree Lighting Ceremony & Children’s Christmas Party – Vince F. received e-mail from a tired Santa thanking him for inviting me back to the New Minas Tree Lighting Ceremony, I had a wonderful time. Once again you did a wonderful job of in organizing the event.

6.5 Jennifer Keith, National Projects Manager, True Sport Foundation – Vince F. received e-mail from Jennifer Keith, National Projects Manager, True Sport Foundation thanking us for the application to the True Sport Community Fund. We regret to inform you that you have not been selected for a grant at this time. We would like to support your efforts in this area and would encourage you to reapply on or before the next deadline of May 31, 2008.

6.6 Glyn Bissix, Professor, Recreation Management and Kinesiology, Acadia University – Vince F. received a letter informing him that graduating student Candice Sharp, will perform her Core Term Professional Placement with the new Minas Recreation Department for six weeks (March/April).

7.0 OTHER

7.1 Park Vandalism Update – C. Shields inquired about any updates of stopping vandalism in New Minas recreational areas. Vince informed the Committee that Peter P. placed boulders at Lockhart & Ryan Memorial Park where the motorized vehicles were accessing to get on the fields.

Terry also informed the Committee that Peter P. has hired someone (not budgeted) to keep an eye the Park.

7.2 New Minas & Area Lions Club – Refreshments at Children’s Christmas Party - M. Stevens questioned why the New Minas & Area Lions Club were not approached to provide hot chocolate and hot apple cider at this years Festival of Lights Children’s Christmas Party as has been done in the past.

Terry informed the Committee that she volunteered to organize the refreshments at this year’s event to reduce costs.

Vince F. also informed the Committee that he was talking to Mary Stevens earlier in the organizing process and felt that there were questions about how small the Lions membership currently is and how that would affect the event.

8.0 ADJOURNMENT

In Motion of C. Shields, the meeting adjourned at 7:45 p.m.

Respectfully Submitted by,

Vince Forrestall,
Recreation Director

Dale Pineo, Chair

Terry Silver, Clerk Treasurer