

**UNAPPROVED MINUTES**  
**VILLAGE OF NEW MINAS**  
**RECREATION ADVISORY COMMITTEE**  
**June 12, 2007**

The Regular meeting of the Village of New Minas Recreation Advisory Committee was held on June 12, 2007 in the Recreation Office at Lockhart Ryan Park.

**In Attendance:** Chair Dale Pineo  
Vice-Chair Maynard Stevens  
Commission Chair Dave Chaulk  
Citizen Member Les Sequeria  
Recreation Director Vincent Forrestall

**CALL TO ORDER**

Chair Pineo called the meeting to order at 7:00 pm.

**APPROVAL OF AGENDA – June 12, 2007**

It was moved by L. Sequeria, seconded by M. Stevens, that the Agenda for the regular meeting of June 12, 2007, be approved as circulated. **MOTION CARRIED**

**APPROVAL OF MINUTES – May 8, 2007**

It was moved by M. Stevens, seconded by D. Chaulk, that the minutes of the regular meeting of the RAC held May 8, 2007 be approved as presented. **MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

- a. Spring 2007 Programs & Events Update – Vince presented an update to the Committee:

<b><u>Program / Event</u></b>	<b><u>Dates</u></b>	<b><u>Participants</u></b>
Grades 6 & 7 Boys Volleyball 3 <sup>rd</sup> . Session	May 27 – June 17	9 (to date)
Adult Basketball 2 <sup>nd</sup> . Session	Till June 17, 2007	12
Little Dribblers Grades 2 & 3 Basketball Academy	May 28 – June 27	36
Kings County Basketball Academy	April 16-May 23	145
After the Bell at NMES (Recreation after-school) – 2 <sup>nd</sup> .	April 16 – May 25	61

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Tattoo Trip	July 4	44 (1 spots left)
New Minas Volleyball Academy 3 <sup>rd</sup> . Session	May 4 – May 19	21
Grades 6 & 7 Girls Volleyball – 2 <sup>nd</sup> .	May 12 – June 16	18
Bowling – Kings Co. Senior Games	May 31	44
75 <sup>th</sup> Apple Blossom - Princess Dinner (Royal Party)	June 2	55 (est.)
Sports of All Sorts...Friday Night Fun Night	April 27 – May 25	29 Average
June is Recreation Month Field Day at NMES	June 25	360
June is Recreation Month Volleyball Classic	June 26	T.B.A
June is Recreation Month Basketball Classic	June 27	T.B.A

- b. New Minas Elementary School Playground Improvements Update – Vince advised that the New Minas Elementary School received \$17,000.00 from the Province (Facility Development Capital Grant Program) for their Playground Replacement Project (renovations and improvements). It is expected that they will break ground in the summer, with the opening scheduled for the Fall.
- c. Golfview Homeowners Association – Park Improvements “Wish List” – Vince pointed out the priority Wish List established by the Homeowners Association has been submitted to the Department as follows:

Golfview Homeowners Association priority list of upgrades to the park:

1. Multi-Purpose Facility (Tennis, Basketball, Ball Hockey, Outdoor Rink, etc.)
2. Maintenance on slide: support bar
3. Light in the park
4. Electrical outlet in the Park (Next to the Gazebo)
5. Mini-Soccer Field
6. Possible other playground equipment
7. Walking Trail maintenance/upgrade/trees/shrubs
8. Playground Supervisor
9. Water Supply in the Park

Maynard informed the Committee that he attended the Golfview Homeowners recent special event and they spoke highly of the Commission, R.A.C and Vince. The Association was happy with the new Playground Program and encouraged residents to attend, they were glad to see a Commissioner in attendance and were excited to know that their requests were listened to and are looking forward to what can be done.

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Discussion took place on funding the project, tapping into grants, etc. It was agreed upon that the request can be treated like the Lockhart Ryan Memorial Park Project 2007, which recently received County & Provincial funding. Vince pointed out the annual deadline for the Provinces Facility Capital Improvements Grant is the first Monday of February. This could be a Project submission based on the priorities of the Village at that time.

- d. June is Recreation Month – Live it Everyday! - Events – Vince advised that the Commission has proclaimed June as Recreation Month and the Department has 3 items planned for June:
- June 25<sup>th</sup>. June is Recreation Month “Field Day” in partnership with New Minas Elementary School. The Departments Summer Staff will assist NMES by providing a full day of physical activity fun (Stations) for all 360 students..
  - June 26<sup>th</sup>. June is Recreation Month “Marking Days Volleyball Classic” will be held for grades 4-7 co-ed at New Minas Elementary from 8:30 am – 5:00 pm. Sponsored by Boston Pizza, participants receive 1 hour of instruction, 3 hours of tourney play, barbeque, fruit to go, drinks, prizes, etc.
  - June 27<sup>th</sup>. June is Recreation Month “Marking Days Basketball Classic” will be held for grades 4-6 co-ed at New Minas Elementary from 8:30 am – 5:00 pm. Sponsored by Boston Pizza, participants receive 1 hour of instruction, 3 hours of tourney play, barbeque, fruit to go, drinks, prizes, etc.
- e. Canada Summer Jobs Grant & Youth Skills Program – Vince presented successful Grants that were applied to and approved to assist the Village this summer:
- Canada Summer Jobs Grant – 2007

The Department, along with Public Works & Parks applied for 10 positions and received 10 positions. Very successful compared to other communities and groups, etc.

- 2 Special Events Coordinators, Recreation	\$4256.00
- 3 Maintenance Laborer, Public Works/Parks	\$6384.00
- 2 Playground Coordinator	\$4256.00
- 3 Day Camp Leaders	\$5472.00
Total Contribution	<u>\$20,368.00</u>

- VANSDA Youth Skills Program

The Department has partnered with VANSDA and is pleased to announce Matthew McMullin is working for the Department this summer as a Sports Day Camp Leader. He is fully funded by VANSDA and will be working for the Department June 4-29, July 9-Aug. 3 and Aug. 6-31, 2007.

MISSION STATEMENT

VANSDA’S goal is to improve the quality of life for African Nova Scotians in the Valley by creating Partnerships in Employment, Training and Government/Economic Development. Their focus is on increasing employment opportunities.

BOARD OF DIRECTORS

VANSDA is a non-profit organization. It is guided by a number of volunteer members that make up its' Board of Directors. These individuals come from various parts of the Valley, representing communities or organizations with an interest in the development of

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the African Nova Scotian community. Each Board member plays a vital role as a contact person from the community to the organization.

- **Student Career Skills Development Program**

The Department assisted the East Kings Soccer Club in applying for a Soccer Coordinator for the summer. The application was successful and David Terry has been hired by the Club to assist their volunteers, but to also assist Greg Messom with field maintenance, etc.

- f. **Summer Staff / Training** – Vince reported to the R.A.C on the Summer Staff (Super Staff) hired for the Department to carry out a wide variety of activities, events and programs.

Recreation Intern	Jackie Blackburn	681-1853	065126b@acadiiau.ca
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Summer Camps	Position	Contact #'s	E-mail
<b><u>PRE-SCHOOL CAMP (3):</u></b>			
Julia Schofield	Director	542-9700	059200s@acadiiau.ca
Jeanette Corporon	Leader	681-8394	084633c@acadiiau.ca
Lindsay Murphy	Leader	691-3052 542-2550	
<b><u>SPORTS CAMP (3):</u></b>			
Jonathan Bowen	Director	542-2386 691-0772	pdbowen_83@yahoo.ca
Matt McMullin	Leader	678-8860	
Kesley Myles	Leader	542-4120	kels_myles@hotmail.com
<b><u>SENIOR CAMP (3):</u></b>			
Kate Matheson	Director	582-7555	kate.matheson@mail.mcgill.ca
Daniel Sequeira	Leader	681-1753	leslie.sequeira@ns.sympatico.ca
Monique Ouellette	Leader	681-1038	moniqueouellette@hotmail.com
<b><u>JUNIOR CAMP (3):</u></b>			
Luke Chaulk	Director	681-2387	alchlk@mta.ca
Jacqueline Buchanan	Leader		
Clarissa States	Leader	684-0947 790-3706	clarissastates_17@hotmail.com
Cleo Tetrault	Playground Coordinator	542-7938	r1t50@unb.ca
Mark Murphy	Special Events Coordinator	681-6991 542-2176	markrfmurphy@hotmail.com

Vince mentioned that the Senior Staff took training with their Valley counterparts on May 29<sup>th</sup> at Greenwood. Good feedback received from staff as a good and valuable exercise. Leaders will attend a High Five Training session on June 28 in Berwick, while First Aid Certification will be held June 26<sup>th</sup> at Berwick. The Department is providing its own week long Summer Staff Training from June 11-15 at the New Minas Fire Hall, etc.

Discussion took place on hiring New Minas residents as a priority. Vince advised that when Resumes/Applications are received at the Recreation Department, he does look at

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where they are from. For the most part, New Minas residents are hired if they meet the qualifications of the position offered. Terry & Vince conducted interviews for the Department.

- g. Summer Programs & Events – Vince updated on the R.A.C on what the Department was offering residents, visitors and tourists this summer for recreational activities, events and programs:

Summer Programs & Events 2007

<u>Program / Event</u>	<u>Dates</u>	<u>Location</u>	<u>Participants</u>
Go Skateboarding Day	June 21	Skate Park LRP	65
2 <sup>nd</sup> Annual Ball Hockey League	June 25	LRP	T.B.A
Canada Day Celebrations	Sunday, July 1	LRP	T.B.A
4 Summer Day Camps (Pre-school, Junior, Senior & Sports)	July 2 – August 24  8 weeks	EMS EMS Baptist Church NMES	Pre-school – 22 Junior – 43 Senior – 22 Sports - 28
Playground Supervision Activities	July 2 – August 24  8 weeks	Jones, Milne, Meadow Terrace & Golfview Parks	T.B.A
Tattoo Trip	July 4	Halifax	44 (1 spot left))
Night Session 1	July 6	Skate Park	T.B.A
2 <sup>nd</sup> Annual Bowl Jam	July 8	Skate Park	T.B.A
Night Session 2	July 20	Skate Park	T.B.A
Bike Competition	July 22	Skate Park	T.B.A
Seniors Day Luncheon “Hazy Lazy Crazy Dayz of Summer”	July 31	N.M.F.D	T.B.A
Night Session 3	August 3	Skate Park	T.B.A
Celebration Days	August 10 “Kick-off with a Bang” Day – Fireworks, Golf drop, etc.	LRP	T.B.A
	August 11 “New Minas” Day	LRP	T.B.A
	August 12 “Family Fun” Day	LRP	T.B.A
Night Session 4	August 17	Skate Park	T.B.A
Skateboarding Learning Programs	On-going	Skate Park	T.B.A

Discussion took place on liquor in the park during special events. A sign is posted with liquor prohibited. It was felt no one was in position to enforce the rule. It was

recommended that for the larger community events (Celebration Days), designated staff can wear security shirts to deter drinking, but that they are still going to drink. This will put a bit of pressure on those breaking the rules. If someone is caught with liquor, staff/security is to let them know that liquor is prohibited and if they do not follow the rules, the police will be called.

### DIRECTOR'S MONTHLY REPORT

V. Forrestall presented his Director's Monthly Report (attached to original minutes):

- Promotion of activities, events & programs
- Road Sign at Lockhart Ryan Park
- Spring / Summer Facility Requests
- Senior Summer Staff Training
- Kings County senior Games – Bowling
- Princess Dinner
- 40<sup>th</sup> Anniversary of the Village
- Provincial Skate pass Workshop / Skate board Website created
- Celebration Days
- Summer Ball Hockey League
- Light-up the strip/"Festival of Lights"
- 2 computers & wireless networking at LRP Recreation Office
- Princess New Minas 75<sup>th</sup> Apple Blossom Float
- Summer Registration 2007
- Kings County Basketball Academy – Fall 2007
- Little Dribblers Grades 2 & 3 Basketball Program
- 75<sup>th</sup> Apple Blossom Coronation
- IWK Presentation
- Breakfast Co-ed Grades 6, 7 & 8 Volleyball (Pilot)
- VRCDA Meeting
- Municipal Seminar

**It was moved by L. Sequeria, seconded by M. Stevens, that the Director's Report be accepted as presented. MOTION CARRIED**

### CORRESPONDENCE

- a. Healthy Living Tax Credit - An email from Cathy Gauvin, NS Health Promotion Protection, thanking the department for submitting an application for the Healthy Living Tax Incentive Program. The Department's name was added to the 2007 list of successful applicants. Children and youth participating in New Minas programs can now claim up to \$500.00 this year.
- b. County of Kings (C.R.A.F Grant) – A letter received from Bruce MacArthur, Coordinator of Recreation, informing the Department that the Municipality of Kings County has approved financial assistance under the Community Recreation Assistance Fund for \$20,750.00 (\$250.00 towards New Minas Minor Ball). Mr. MacArthur pointed out that we should be very proud of the services being

provided to Kings County residents and thanked us for our dedicated efforts, hard work and time.

Discussion took place on the Grant received. Vince pointed out that this is a separate Grant from the Special Projects Grant that was recently received. It was felt that we may not be getting our fair share of money based on taxes: money received based on percentage, population, tax rate, etc. (i.e. pay 20%, get 5% back).

- c. Canada Day Grant – A letter from Jean-Bernard LaFontaine, Regional Executive Director, Atlantic Region, informing us that a grant in the amount of \$1,000 was by approved by Celebrate Canada Committee for Nova Scotia.
- d. Lindsay Harris-Financial Request – A letter of financial request received from Lindsay Harris, New Minas, who recently was selected to the NS Under 17 Provincial Basketball Team and will be attending the National championships in BC in August.

Considerable discussion took place on what was done in the past and if the Village had a policy in place. Les's son did receive assistance in the past. Vince pointed out the contribution of the Harris family to recreation in the area.

**It was moved by L. Sequeria, seconded by D. Chaulk, that the amount of \$100.00 be recommended to the Village Commission to provide financial assistance to Lindsay Harris. MOTION CARRIED**

**It was moved by D. Chaulk, seconded by M. Stevens that a moratorium will be put on any further financial requests, last time to make a financial contribution, to the Village in such time a policy is developed by Terry, Treasurer Clerk. MOTION CARRIED**

## NEW BUSINESS

- a. Defibrillators – Vince reported on a the importance of the user friendly and cost efficient external defibrillators in recreational facilities, presented prices and provided names of recreational facilities and municipalities in Atlantic Canada who currently have them.

It was felt that it may not be used at our present facilities, but was pointed out it only needs to be used once to make a difference, by saving a life. Most of the time, these are placed in arenas. Department would need to have individuals trained to work it properly.

New Minas Elementary School houses more of children and youth programs, while Evangeline Middle School houses more adult programs.

It was felt that a defibrillator would benefit the community and was recommended to partner with the local schools, RANS, Rotary Club, Lions Club, etc. to have one

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available. Les will approach the rotary club to see if they would support this initiative by providing two.

- b. R.A.C Applications for Membership – with member Maynard Stevens being the successful candidate in the recent Village Commission election, there is a spot open on this Committee for a citizen member. The R.A.C received and reviewed two applications for Membership consideration to fill the resident member vacancy. One was received from resident Christopher Shields (5720 Prospect Rd.). The second was received from former Commissioner and R.A.C member Linda Lockhart (1054 Milne Ave.).

**It was moved by D. Chaulk, seconded by M. Stevens, that Christopher Shields application for Membership as Resident Member on the R.A.C be accepted.**

**MOTION CARRIED**

Vince will contact Christopher Shields to let him know that his name has been approved as a resident member of the R.A.C and will wait approval from the Commission to be officially accepted.

- c. Advertising at Lockhart Ryan Memorial Park – During the Budget process, it was felt that the Department could raise further revenues by allowing businesses, etc. to promote their business at Lockhart Ryan Memorial Park by selling signage, etc. (Similar to an arena). It was felt that signage put up over the course of a summer may be targets for vandalism, fires, etc. It was recommended to seek advertising for big events (Community, soccer, ball, etc.). Banners, signs, etc. can only be placed during big events and taken down after big events.

**It was moved by D. Chaulk, seconded by M. Stevens, that the Department embark on a program of attempting to sell advertisements on selected high profile events at Lockhart Ryan Memorial Park with a fee of \$300.00 for the entire summer**

**MOTION CARRIED**

- d. Good Healthy Lifestyles Success Stories/Village Voice – Chair Pineo felt that the Department should take the initiative to promote healthy lifestyles success stories by our residents in the Village voice, paper, website, etc. It was felt to be a great concept by informing the community of the success stories of ordinary people who have made a difference in their lives by losing weight, recovering from a heart attack, an increase in physical activity, etc. (Common people doing ordinary things, etc.). These individuals can be interviewed, honored at a banquet and have their accomplishments submitted in the Village Voice. Vince pointed out that the Village Voice distributors were interested in a Healthy Lifestyles section and that this would definitely fit in.
- e. Parks & Recreation Mapping – Vince felt that by having mapping of recreation facility locations in the area would benefit the Village, Department, residents, etc. when planning, discussing items as committee's or with residents, etc. vince to find out the cost of this initiative.

- f. Village's 40<sup>th</sup> Anniversary (2008) – It was pointed out that next year marks the 40<sup>th</sup> Anniversary of the Village of New Minas (September 1968). There was considerable discussion on if the 40<sup>th</sup> year is a big celebration year for a municipality. Is the 40th unique or a milestone event? It was pointed out that there was no 25<sup>th</sup> Anniversary celebration for the Village. A number of unique events (reenactment of the first meeting, past princess's tea, a community yard sale, special fireworks, Anniversary commemorative addition, etc.) could be held in celebration of the Villages 40<sup>th</sup> year. A sub-committee would have to be formed to carry out such a celebration. Vince believes there is funding available for such a celebration that the village could apply for.

**It was moved by M. Stevens, seconded by L. Sequeria that the R.A.C recommend to the Village Commission to hold 40<sup>th</sup> Anniversary Celebrations in 2008 MOTION CARRIED**

- g. P.A.C.Y Report – Vince reviewed the results of the recently released study, Physical Activity Levels and Dietary Intake of Children and Youth in Nova Scotia 2005. It found that youth decrease physical activity as they get older, and that half of students in grades 7 and 11 did not meet the minimum recommendations from Canada's Food Guide. The data showed the importance of continuing the efforts to keep children healthy and active over a lifetime, improve policies, programs and provide more opportunities and support to young people to be active and eating well.

Vince felt that Village was doing well in response to the findings and the recommended strategies:

- Increased community access to schools – The Village is in the final stages to be the first community in the Valley to sign a community use agreement with the School Board (AVRSB). Access a lot of hours at EMS.
  - Increased after-school recreation and sport activities – Department has partnered with NMES & Province to offer an after-school "After the Bell" recreation program and New Minas Volleyball Academy, Sports of All Sorts Fun Night, etc.
  - More programs & opportunities in recreation and sport that will attract and encourage participation by those least active – girls – The Village has increased programs recently offering Kings County Basketball Academy, Grades 2-3 Basketball, Grades 6 & 7 Boys & Girls Volleyball, Easter Egg Hunt, Winter Carnival, Physical Activity Days at NMES, etc.
  - A social marketing campaign to educate children, youth and families on the importance of adopting and maintaining a healthy lifestyles – Department promotes through the web, signage, Kids On the Move school flyers, etc.
- h. Other: Summer Active – 1<sup>st</sup> Annual New Minas Summer Active Challenge will be held July 1 to August 12, 2007. Promotion has taken place and ready to kick-off on Canada Day.

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Department Logo – Vince felt summer is a busy time of the year, as well the schools are closed. Department will promote in the July 28 issue of the Village Voice, radio, papers, website and through schools in September/October.

**ADJOURNMENT**

**On motion of D. Chaulk, the meeting adjourned.**

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D. Pineo, Chair

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T. Silver, Clerk Treasurer