

**APPROVED MINUTES**  
**VILLAGE OF NEW MINAS**  
**RECREATION ADVISORY COMMITTEE (R.A.C)**

*Regular Monthly Meeting*  
*December 4, 2007, 7:00 p.m.*  
*Recreation Office, Lockhart & Ryan Memorial Park*

The Regular Monthly Meeting of the Village of New Minas Recreation Advisory Committee was held at the Recreation Office at Lockhart & Ryan Memorial Park on Tuesday, December 4, 2007 beginning at 7:00 p.m. with a Christmas Social. Members brought Christmas Treats with them as part of the Festive Season Meeting.

**In Attendance:** Chair Dale Pineo, Vice-Chair Maynard Stevens, Citizen Member Les Sequeria, Citizen Member Christopher Shields  
Clerk Treasurer, Terry Silver, Recreation Director Vince Forrestall

**Regrets:** Commission Chair Dave Chaulk

**CALL TO ORDER**

Chair Dale Pineo called the meeting to order at 7:00 p.m.

**APPROVAL OF AGENDA, December 4, 2007**

It was moved by M. Stevens, seconded by L. Sequeria that the Agenda for the December 4, 2007 Recreation Advisory Committee Regular Monthly Meeting be approved as presented.

**MOTION CARRIED**

**APPROVAL OF MINUTES, November 13, 2007**

It was moved by L. Sequeria, seconded by M. Stevens, that the minutes of the Regular Monthly Meeting of the Recreation Advisory Committee held on November 13, 2007 be approved as circulated with the following changes:

- Les Sequeria was not in attendance
- Correct spelling of Maynard Stevens name

**MOTION CARRIED**

**PRESENTATION – KING ARTHUR COURT PARK DEVELOPMENT**

Greg Smith, Eleanor Rogers and Carter Creaser representing the residents of King Arthur Court gave a presentation to the Committee on King Arthur Court Park Development.

**History of the Development** – Last year, developer tried to take the allotted land away from the group. Work on the project has been ongoing since last December 2006. Their vision is a nature park for everyone – to develop space.

County was to sell back to the developer, but residents of King Arthur Court went against it as they wanted it developed as a park.

County gave it back to the Village.

Terry S. gave further history/details of the development. 3 years ago, Bob Suffron, County of Kings Recreation Director, contacted Village – designation. It went back to the County. Terry found a lease from County to the Village – 1999, County leased to Village.

Terry S. contacted Bob Suffron. Lease – Village has final say as to what is going to happen with the lot. County could assist in funding.

Terry pointed out that the Village has invested interest in lot 20 and this group will assist in developing park land.

Approach – Lot 20 set aside for development.

*Estimated Costs of Project:*

➤ Clearing	\$ 3,500.00
➤ Culvert	\$ 350.00
➤ Playground Equip	\$10,632.00
➤ Iron Railing	\$ 589.36
➤ Benches (Cement)	<u>\$ 375.00</u>

*Total Estimated Expenses*

*\$18, 788.75 (Timbertec)*

Terry pointed out that all equipment installed must follow standards and must be CSA approved.

Vince felt that the Arthur Court Park Development Project would be supported by the Province – Valley Regional Representative, Mike Trinacty, NS Health Promotion & Protection, \$20,000 and under.

Vince Felt the Golfview Homeowners Association Project would fall under a Special Project 2008 (Similar to Lockhart & Ryan Memorial Park 2007) with funding from the County and the Province.

It was noted that there are 40 residents in the sub-division with no opposition to the Development.

It was recommended to have the Group present to Mike Trinacty to see if there is any support from the province, funding and how much, than a recommendation would be forthcoming to the RAC.

**It was moved by M. Stevens, seconded by C. Shields that the King Arthur Park Development Project be approved in principal and to allow the Recreation Director to find Funding Alternatives and/or Options for the Project.**

**MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

**A. Weekend Cleaning at New Minas Elementary School – Update**

Director updated the RAC. The Department is currently paying for its share of weekend use at NMES. The Department is paying \$25.00 for weekend cleaning, while the two community users are paying \$10.00 each for weekend cleaning. Any additional users will pay \$10.00 a weekend.

**B. Fall Programs & Events 2007 Update**

Director updated the RAC:

**b-Active Fall Programs & Events 2007 Update (December 2007)**



<u>Program / Event</u>	<u>Dates</u>	<u>Location</u>	<u>Participants</u>
New Minas & Area Parent/Tot Playgroup	Mondays	Civic Centre	23 Avg.
New Minas Life Quality Improvement Program (Seniors Fitness)	Tuesdays & Thursdays	Civic Centre	16 avg.
Born to Swing Development Golf Academy	Fall '07 to Spring '08	Ken-Wo & Glooscap	76
Kings County Basketball Academy	September 10 – October 10	Glooscap	120
Young at Heart in Action	Starts October 14th	TBA	TBA – pending funding
Art "For the Fun of It"	October 13 to December 15	EMS Cafeteria	3 - cancelled
New Minas Fall 2007 Volleyball Development Academy Classic	September 30 to December 9, 2007	EMS	17
After the Bell @ NMES	<b>1<sup>st</sup> Session:</b> Sept. 24 to Nov. 2	NMES	41
After the Bell @ NMES	<b>2<sup>nd</sup>. Session:</b> Nov. 5 to Dec. 14	NMES	32
Power Hour @ EMS (Recreation After-school)	TBA	EMS	30
Grades 7 & 8 Girls Instructional Volleyball	September 22 – December 8	NMES	19
New Minas Volleyball Academy (Grades 4, 5, 6)	Sept. 21 – Dec. 8	NMES	17
Grades 7 & 8 Boys Instructional Volleyball	Sept. 22 – Dec. 8	NMES	10
New Minas Badminton Academy (Grades 4, 5, 6)	Sept. 21 – Dec. 8	NMES	9
Sentimental Journey "Fall Harvest" Seniors Dance – Loran Fevens	October 25	NMVFD	63
Sentimental Journey "Christmas" Seniors Dance – Loran Fevens	December 13	NMVFD	TBA
Adult Co-ed Basketball	Oct. 16 to Dec. 23	EMS	18
Adult Co-ed Volleyball	Sept. 12 – Dec. 19	EMS	14

Halloween Spooktacular (Up to 12 years of age)	October 27	NMVFD	150
Youth Floor Hockey (Ages 12 & under)	Sept. 24 – Dec. 17	EMS	22
Learn the Secrets of Magic With Al Bernard (Ages 6-12)	<b>1<sup>st</sup> session:</b> Oct. 20	EMS Cafeteria	15 (Sold Out)
Learn the Secrets of Magic With Al Bernard (Ages 6-12)	<b>2<sup>nd</sup>. Session:</b> Nov. 17	EMS Cafeteria	5
1 <sup>st</sup> Annual New Minas Family Fall Fun Harvest Fest 2007	October 7	LRP	600
Sports of All Sorts... Saturday Fun Pizza Night (ages 12 & under)	Sept. 22 – Dec. 8	NMES	8 Avg.
Youth Open Gym (Ages 12 & up)	Sept. 27 – Dec. 13	EMS	Cancelled
Tumble Bugs Gymnastics Program (Ages 3 – 5)	TBA	TBA	TBA (Leader Training Needed: Leader, Kristi Arsenault)
<b>1<sup>st</sup> Annual New Minas Festival of Lights:</b> <ul style="list-style-type: none"> <li>✓ Santa Parade</li> <li>✓ Flick the Switch</li> <li>✓ Christmas Tree Lighting</li> <li>✓ Children's Christmas Party</li> <li>✓ Business &amp; Residential Christmas Lighting Contest</li> <li>✓ It's Getting Chili Cook-off</li> <li>✓ Winter Art Contest &amp; Display</li> <li>✓ Gingerbread House Decorating</li> </ul>	Nov. 17, 2007 to Jan. 1, 2008	New Minas Area	TBA


**C. Winter Programs & Events 2008**

Director updated the RAC:

**b-Active Winter/Spring Programs & Events 2008**

<b><u>Program / Event</u></b>	<b><u>Dates</u></b>	<b><u>Location</u></b>	<b><u>Participants</u></b>
<b>Take the Roof Off</b> 	Dec. 21, 07 to March 20, 08	New Minas	TBA
<b>February Family Physical Activity Challenge</b>	February	New Minas	TBA
<b>Born to Swing Golf Academy</b> 	Jan 7 - June	Ken-Wo & Glooscap	76

<b>Youth Floor Hockey</b> 	January 7 – March 17	EMS	TBA
<b>Adult Co-ed Volleyball</b>	January 9 – March 26	EMS	TBA
<b>New Minas Volleyball Academy</b>	January 4 – March 7	NMES	TBA
<b>New Minas Badminton Academy</b>	January 4 – March 7	NMES	TBA
<b>Adult Basketball</b>	January 6 – March 30	EMS	TBA
<b>Grades 7 &amp; 8 Boys Instructional Volleyball</b>	January 5 – March 8	NMES	TBA
<b>Grades 7 &amp; 8 Girls Instructional Volleyball</b>	January 5 – March 8	NMES	TBA
<b>New Minas Volunteer Reception</b>	April 28	Civic Centre	40
<b>Bunny Hop...Easter Egg Hunt Extravaganza</b>	March 22	NMVFD	TBA
<b>After the Bell @ NMES</b> (Recreation after-school) 	January to February	NMES	TBA
<b>Winter Volleyball Academy Classic</b>	January 6 to March 9	EMS	TBA
<b>March Break Madness Day Camp</b>	March 10 – 14	NMES	TBA
<b>“Freezins the Reason to Celebrate 40 Years” Winter Carnival</b>	February 21-24	LRP Lonnie Milne NMVFD	TBA
<b>Little Dribblers Basketball</b>	May – June	EMS	TBA
<b>Kings County Basketball Academy (KCBA)</b> 	April - May	EMS	TBA
<b>Tattoo Trip &amp; Tour</b>	July	Halifax	TBA
<b>Power Hour @ EMS</b> (Recreation after-school)	Session 2- Starts January 9 <sup>th</sup> Session 3–March 19 to April 23	EMS	TBA

			
<b>“Luck of the Irish” with Daniel O’Donnell Trip &amp; Tour</b>	May 30	Halifax	TBA
<b>New Minas “Celebrating 40 Years”</b>	January 1 to December 31	New Minas	TBA
<b>New Minas &amp; Area Parent/Tot Playgroup</b>	Mondays	Civic Centre	TBA
<b>Video Ensemble Workshop</b>	January 26	New Minas Baptist Church	TBA
<b>New Minas Recreation Older Adults Life Quality Improvement Program</b>	Begins January 8	Civic Centre	TBA
<b>Sports of All Sorts... Saturday Fun Pizza Night</b>	January 5 – May 31	NMES	TBA
<b>Sentimental Journey “Winter Wonderland” Seniors Social &amp; Dance With Loran Fevens</b>	February 21	NMVFD	TBA
<b>Kids Craft Corner</b>	January 12 to March 8	EMS	TBA
<b>Table Tennis Academy</b>	January & February	EMS Stage	TBA

**D. AVESTA – 1<sup>st</sup> Annual Meeting**

Director attended 1<sup>st</sup> Annual meeting on November 13 at the Old Orchard Inn with officials from Hants, Kings and Annapolis municipalities, tourism groups, business representatives and economic and government agencies.. The group is hoping to capitalize on sports tourism – sport and recreation has the ability to impact income. Director feels that New Minas will definitely benefit from successful bids and hosting of events through AVESTA.

**E. Kings County Physical Activity Strategy – Inventory & Other Plans**

Director updated the Committee on the Strategy. A Consultant has been hired, Jim Morgenstern, dMA Consulting, who has started the process of a Kings County Strategy. Jim requested an inventory and other plans offered by the Recreation Department’s in the County. Director recommended more programming is needed for the teen age population. Jim also met with other stakeholders in the County. C. Shields was part of the process and their group recommended programs for ages 13, 14 and 15 before entering the job force; Active Management – multiple times, alternate programs, etc. Chris felt New Minas has a lot to offer and is doing a good job.

**DIRECTOR’S MONTHLY REPORT**

Director, V. Forrestall, presented his monthly report for November (attached to original minutes). He highlighted the following items as well as other items:

- **Promotion** – of Department Programs & Events through road signage, pictures & website updates [www.newminas.com](http://www.newminas.com), press releases, radio event ads, paper ads, school newsletters, Senior Flyers- Minas Fifty Club mail-outs and presentation, Sentimental Journey, Trips, etc. Event Flyers - Festival of Lights, Program Flyers - KCBA, After the Bell, Golf & Badminton/Volleyball, Floor hockey, Sports Night, Learn the Secrets of Magic, etc.
- **Village Voice** –Distributed November 24<sup>th</sup>. Added touch of Christmas – green color.
- **Fall & Winter/Spring Registrations** – All pertinent information for all registrants entered into Department Excel database.
- **Road Sign @ Lockhart & Ryan Memorial Park** –Being installed. New Minas & Area Lions Club has partnered with the Department. Partner agreement to be drawn up.
- **“Fall Harvest Fest Activity Day” @ NMES** –Held on November 2 in partnership with the Department and NMES. A physical activity and school spirit for all 360 students and staff. “Find the Fall Sports Scavenger Hunt” was held.
- **Winter Programs & Events 2008** – Department has planned, organized, developed and now promoting Winter Programs & Events 2008.
- **Grants/Assistance** – Department has applied for grants of \$25,000.00 and \$5,000.00 through True Sport for Young of Heart in Action Program & New Minas Activity Academy’s. Peter Pothier and Director met with Mike Trinacty (NS Health Promotion & Protection) to review and update the Lockhart & Ryan Memorial Park Project and the Outdoor Parks Project. There have been changes in the Lockhart & Ryan Project 2007 (Mike very flexible) due to vehicles on sports fields, fires, vandalism, etc.

Peter has hired security people to keep an eye on the Park. C. Shields recommended to inform the public (Village Voice) of what is happening in their community.

- **1st Annual New Minas Festival of Lights** – planned, developed, organized, promoted and implementing in partnership with Stephen Bishop, Raymond James – Flick the Switch & Light up the Strip/Christmas Tree Lighting/Children’s Christmas Party/Children’s Winter Art Contest & Display/Chili Cook off & Gingerbread Decorating Contest. Created flyers, created logo, secured sponsors/donations/door prizes, event banners made, invitations sent out, etc. Village entered a float in the annual Santa Parade – thank you to all staff and volunteers for helping out. Director sat on the Santa Parade Committee.
- **Community Park Development Program Grant** – Applied for funding from the County for Outdoor Parks Project and received 80% (\$9,600.00) and the remaining 20% when the project has been completed (Developments/Improvements).
- **“Celebrating 40 Years”** – Director voted Vice-Chair. Attended Committee start-up meetings and the first formal meeting on November 19th. Critical Path set out for the year with plans for a New Years Levee, Jan. 1 @ New Minas Civic Centre.

- **Village New Minas Curling Team** – A Village team has been entered and participating in the Wolfville Commercial Curling League. 7 members, led by Gordon Silver, participate, including Director.
- **Invitation to Brian Heaney, Acadia** – Director sent Brian Heaney, Athletic Director at Acadia University an invitation to attend an RAC meeting to discuss ways the University and Community can partner together.
- **Valley Business Connections Meeting** – Director attended VBC meeting on November 6 and gave a presentation on the exciting Programs & Events the Village is offering.
- **Active Kids Healthy Kids (AKHK)** – Director has been attending organizational meetings for 2008. Committee recommended funds for AKHK be budgeted for in 2008-09.
- **Transcontinental (Advertiser) Partnerships** – Director had meeting with representatives from the Advertiser to look at the Village’s Events for next year and forming a continued partnership to support them through schedules, etc. A Recreation Guide was also discussed in partnership.
- **Acadia Student – Performing OJT with the Department** – An Acadia student who was networking with Dale & I at RNS in Digby has expressed an interest in doing her OJT placement with the Department in the New Year. She’ll be offered many learning experiences including “Celebrating 40 Years”, Winter Carnival, March Break, Programs, etc.
- **Kirk Starratt, Advertiser, Covering New Minas Events** – Kirk has been giving New Minas some excellent exposure over the past year covering New Minas Events (novanews.com). Department has set-up a photo shoot for the 40th Anniversary Committee, Kirk covered and included a couple of pictures (Planning & Light up the Strip) for the Festival of Lights.
- **VANSDA Partnership** – Department continues to partner with VANSDA to have an Administrative Assistant for the Recreation Office at Lockhart & Ryan Memorial Park. Shirley Revallion, New Minas, started Nov. 27 until Feb. ’08.
- **Community Support Program Grant Application, Kent Building Supplies -** Director applied for funding of \$450.00 through Kent Building Supplies for New Minas Badminton & Table Tennis programs. Will also be applying for funding of \$450.00 with Kent for the Grades 7 & 8 Volleyball Program.
- **“Luck of the Irish” with Daniel O’Donnell Trip & Tour, May 30, 2008** – Planned, developed, organized and promoted.
- **How to Build an Outdoor Rink Session** – The Department, in partnership with the County, are holding a How to Build an Outdoor Rink Session. The Dec. 3rd date was cancelled and has been rescheduled to December 10th. 7:00 p.m. at the New Minas Civic Centre (Downstairs). Grant Potter is the Instructor. 13 participants have registered.
- **Christmas tree Decorating** – The Department has invited Grades Primary & One to once again decorate the Community Christmas Tree. It will take place on Wednesday, December 5th from 11:00 am to 12:00 noon. Students receive an ornament, a visit with Santa, candy cane and a cup of hot chocolate.
- **Sport Plan Consultation Process** – Director participated and contributed to the Sport Plan: Vision for Sport held at Wolfville with various representatives.

- **Video Ensemble Program** – Department has partnered with Kingston, Canning and the County to offer a County wide Video Ensemble Program for ages 16 & up. Director attended various meetings to plan, develop, organize and promote in partnership. A workshop will be held on Jan. 26th @ New Minas Baptist Church as an introduction to the Program.
- **C.H.A.P, County Grant Funding** – The Director applied for funding under the County's New CHAP Program (Community Hall Improvements Program) and was able to secure \$3,675.00 for Improvements at the New Minas Civic Centre (Windows, roof, etc.)
- **Recreation Nova Scotia Conference 2007** – Chair Dale and Director Vince attended the 10<sup>th</sup> Annual Conference at Digby Pines October 17-20, 2007.

Terry has reminded the RAC to gather all the information, figures and requests for the upcoming budget and have Director deliver at budget time.

Director pointed out that there has been a cost to purchase new equipment for all of the new programs offered over the course of the year in the Village. The equipment is in place now and there should not be too many big equipment expenditures in the future, but just to maintain the current equipment.

**It was moved by L. Sequeria and seconded by M. Stevens, to accept the Director's November Monthly Report as submitted.**

**MOTION CARRIED**

#### **CORRESPONDENCE**

- (a) **Kathryn Cleveland, Queen Annapolis 75th** – Director received an e-mail from Queen Annapolis 75<sup>th</sup> pointing out that Princess Digby and I had a great day in New Minas for the Santa Clause Parade and I wish to extend our thanks to the entire recreation department for all of your hard work.
- (b) **Dianne Best, New Minas Santa Parade Organizer** – Director received an e-mail from Dianne Best, New Minas Santa Parade Organizer, thanking the Director for the excellent pictures and all his help on the Committee.
- (c) **Gerry MacIsaac, Executive Director, Valley Regional Hospital Foundation** – Director received a letter asking for the Director and the Committee to consider revising the name of New Minas Festival of Lights next year to avoid confusion in the communities that they serve. Their Festival of Lights has been in place for 14 years. Having two events with the same name in the same geographic area at the same time of the year will cause confusion. It includes their major fundraising initiative for the Valley Regional Hospital. Through November and early December, individuals and businesses support the foundation with gifts and send their candle cards back to the office to be hung on one of the 8-10 trees on display in the lobby. The event cumulates each year in a community celebration in early December in the lobby of the Regional Hospital with a tree lighting, caroling, refreshments and entertainment for 400 people.

Over the past 10 years, the event has become important to many as the “start” of their holiday season and the Foundation relies heavily on the donations received to provide new and replacement equipment for patient care.

**It was moved by M. Stevens and seconded by L. Sequeria, to send Gerry MacIssac, Executive Director, Valley Regional Hospital Foundation an Appreciative Letter in response mentioning that we will take this under advisement at this time, thank you for pointing this out and appreciate concerns. We didn't mean to conflict with your very important events, it is too late to change for this season and we'll work towards an appropriate name change.**

#### **MOTION CARRIED**

- (d) **2008 Municipal Curling Challenge @ Middleton** – Director informed the RAC that the Village of New Minas will be entering a team once again in the annual Spiel. It will be held at the Middleton Curling Club on Saturday, February 16, 2008 with proceeds going to the VRCDA (Valley Recreation Coordinators Directors Association) Student Bursaries Program.
- (e) **Dawn Stegen, Executive Director, RNS – Take the Roof Off Winter** – Director received an e-mail welcoming previous Take the Roof Off Winter Supporters to participate again in Nova Scotia's Winter active Campaign designed to help Nova Scotians of all ages improve their health and quality of life by being outdoors and active this winter 2008.
- (f) **Bruce Ross, Principal, Evangeline Middle School (E.M.S)** – Director received a letter from Bruce Ross, Principal at Evangeline Middle School thanking the Director for all of his efforts that helped to make the School's Healthy Choices Day such a success. The amount of time and energy needed to coordinate the many volunteers needed to run the various activities for 380 students was huge. Your ability to juggle several responsibilities in a calm and efficient manner was impressive. You have done a terrific job since arriving in New Minas as the Recreation director, Vince. We have benefitted greatly from your knowledge and ability to program for our youth. Your leadership in this event was very much appreciated by the staff and the students.

#### **NEW BUSINESS**

- A. **Shirley Revallion, Department Administrative Assistant – Patnership with VANSDA** - Director informed the Committee that he has secured another Administrative Assistant (Shirley Revallion, New Minas) for the Department which has proved very beneficial. VANSDA pays for everything. The Director pointed out that Shirley makes minimum wage: \$7.60/hour on the program and was looking to see if there was support to enhance the partnership by topping up her wage or increased vacation pay through Village funds. Her schedule can be shared amongst Departments – flexible. Director and Clerk Treasurer to look at budget. It was mentioned that the person on the grant program does not necessarily have to be from New Minas.
- B. **Trails Assistance (TAP) – County of Kings** – Director informed the Committee of a Trails Assistance Grant program (TAP) now available through the County. Trail organizations within the Municipality of the County of Kings that are incorporated as

a non-profit society of Nova Scotia are eligible. Discussion took place on the railway. Commission to support funding of assessment and has endorsed the Kieran Pathways Society. NS Health Promotion & Protection will not fully endorse motorized/non-motorized means of transportation.

**ADJOURNMENT**

**In Motion of C. Shields, the meeting adjourned.**

Respectfully Submitted by,

\_\_\_\_\_  
Vince Forrestall,  
Recreation Director

\_\_\_\_\_  
**Dale Pineo, Chair**

\_\_\_\_\_  
**Terry Silver, Clerk Treasurer**