



RECREATION ADVISORY COMMITTEE (R.A.C)
Regular Monthly Meeting Approved Minutes
September 2, 2008, 7:00 p.m.
New Minas Civic Centre – Lower Level

Attendance: Dale Pineo, RAC Chair; Dave Chaulk, Village Chair; Maynard Stevens, Commission; Christopher Shields, Resident Member; Terry Silver, Clerk Treasurer & Vince Forrestall, Director of Recreation

Regrets: Leslie Sequeira, Resident Member

1.0 CALL TO ORDER

The meeting was Called To Order by Chair Dale P. at 7:01 p.m.

2.0 APPROVAL OF AGENDA – September 2

**Moved by Dave C. and Seconded by Maynard S. the Approval of the Agenda
Motion Carried**

3.0 APPROVAL OF MINUTES – July 8

**Moved by Maynard S. and Seconded by Dave C. the Approval of July 8
Minutes Motion Carried**

4.0 BUSINESS ARISING FROM THE MINUTES:

No Business Arising reported at this time.

5.0 DIRECTOR'S MONTHLY REPORT (July & August, 2008)

- **Promotion** –Road signage, pictures & Website Updates, psa's, radio event & paper ads, 40th Anniversary flyers, school flyers, Celebration Days & Senior flyers: Sentimental Journey Seniors Picnic #2, etc. **Program flyers:** Summer Day Camp & Visual Arts flyers, summer programs/events ads, etc. Recreation on the Website @ (www.newminas.com).
- **Fall Programs & Events**–Planning,developing and organizing Fall offerings after meeting with Head Instructors, etc. Once approved, will be promoted, implemented and evaluated. Securing facilities in the area (Facility requests to the schools) to host our various offerings.
- **Summer Registrations**–Pertinent information for registrants entered into excel data base. The department receives registrations for summer seasons. A big thank you to the main office for their administrative assistance during the summer. A Fall Data base has been created and is set-up, upon approval.
- **Summer Programs & Events 2008**–Department implemented Summer Programs (Pre-school, junior, senior and sports day camps) after being planned, developed, organized and promoted. Facilities were secured for camps (NM Baptist Church, NMES, EMS & NM Civic Centre). New Village Visual Art Camp with Director Monique Ouellette was very successful. Only issue all summer was reports of head lice early in the summer. Day Camps held a very successful Last Blast Event on the final da August 22nd. Very successful, Director assisted in Promoting.

- **“Celebrating 40 Years”**—Vince is Vice-Chair. Attend committee meetings and creates Minutes and Agendas. Visited Kings Co. Museum and took pictures of Historical Display by Maynard S.
- **Tremaine States, VANSDA Youth Worker Program**—Tremaine States from VANSDA performed 4 weeks placement with the Department as an Administrative Assistant in August, with no cost to the Department or Village.
- **New Minas Tennis Academy**—I’ve worked/partnered with Joel Ayer, Tennis Nova Scotia IKON sport award "COACH OF THE YEAR" to bring a Tennis Academy to the area. Started June 30. Development and growth of Tennis in the area are the goals. Department planned, developed, organized, promoted, implemented the program for ages 5-8/9-12/13 & Over. The Academy ran from June 30 to July 11 from 9:00 am to 12:00 noon Monday to Friday. 22 participants registered in New Academy with positive feedback received.
- **Celebration of Lights 2008 (November 22-December 31, 2008)**—Department has started planning and organizing for the Christmas event with meeting with Stephen Bishop (Raymond James) and Di Best/Rotary Club (Santa Parade). Planning a night parade, Family Holiday Fun Day, fireworks, more displays, decorations, etc.
- **Sunrise—Learn to Run Program**—Department partnered with Abs-o-Lute Fitness Centre to offer a new program in the area for beginner runners. It ended very successfully with members participating in the 4.0 Km Fun Run during Celebration Days.
- **June is Recreation Month**—Department won (Draw) playground equipment donated by Henderson Recreation for being a supporter.
- **23rd Annual New Minas Celebration Days**—Held Aug 8-10/08. Worked with K-Rock on Promotion: Ads, PSA’s, Live interviews, etc. Partnered with Soccer Tournament Committee and Advertiser on a paper insert (12 pages) promoting the event, assisted in implementing, especially fun bingo and fun 4.0 km run, emceeing, setting up for the event, sound with Mike Jamieson, liaison with service providers, etc.
- **RCMP – Skate Park File**—The RCMP has started a File number: New Minas Skate Park File (with RCMP): 2008826333 (Cst. Warren to handle file for now). RCMP re: skate park - Participants not following rules, reporting to the Village. A file will be kept and we’ll be kept up to date with reports. Cst. Craig Warren has been assigned the task to look after our file. If a participant/user is not wearing their helmet or breaking one of the rules of the park, Cst Warren will get their name, speak to them as an RCMP Officer, but also as a parent (safety), the importance of following the rules and wearing a helmet. He’ll be keeping the Village updated on a weekly basis, unless there is a lot of traffic, he’ll call me immediately - as it happens and/or is warranted and if there is any extra curricular activity noticed/found upon patrols of the Park. So we are being pro-active and partnering with the RCMP to have participants follow the rules of the Park and for insurance purposes showing due diligence on our part.
- **Village Voice**—communicating with Mary Deaveau (Sick) & Mike L’Oiselle, Valley Shopper on the next edition of the Village Voice—on hold due to Mary’s health, etc..
- **NS Festival & Events Grant Funding (Southwest Nova Destinations)**—Department applied for grants with Province and received \$600 for Fall Harvest Fest and \$900 for celebration of Lights. Director attended press conference.
- **Democracy 250**—Department applied for and received \$4,000 for Fireworks under the NS Democracy 250 Grant program.
- **Kings Co. Geocaching Event**—Department partnered with the County and Canning Recreation Department to host a Kings Co. Geocaching Event in Canning July 19. 16 participants. Media coverage. AVRSB provided GPS’s. A nice event for all with free bbq.
- **Seniors Picnics “Sentimental Journey” 1 & 2**—Held June 25 (FREE-95 participants) and August 20th @ LRP. 40 seniors participated during a cold day in food, cake, ice cream, refreshment with host Loran Fevens (Sentimental Journey).
- **Evangeline Recreation Society: Open House / Mobile Kiosk Canteen**—Dale P. & I attended Open House on Aug. 22. Director has been working/communicating with Trina on the Mobile Kiosk canteen, tourney schedules, updates, etc. She is very happy with the arrangement and will visit the RAC in November.

- **NS Seniors-Aged Friendly Grant Received**—Department has received \$5,000 for seniors programming and events.
- **Fall Harvest Fest 2008**—Planning, developing and organizing. Sponsorship Model mailed out to local businesses to support the initiative. Will take Place Oct 2–5, 2008.
- **Kick-off Launch**—Director attended funding launch August 28 in Berwick for Kick-off, Kidsport and Canadian Tire Jumpstart. Information, applications and deadlines reviewed for 2008-09. Many participants in New Minas Recreation programs apply for funding under these programs. We received a cheque for over \$800.00 for underprivileged children participating in our programs.
- **Department / Recreation Office Relocation**—The Recreation Department/Office has relocated back to the Civic Centre effective Sept 2. Thank you to all staff in assisting in the move. The move will allow for savings of heat and lights at the LRP location, but will allow me to be in the middle of the administrative happenings to answer inquiries and to be available immediately.
- **Rails to Trail Meetings**—Director & Dale have attended meetings on a Kentville to Wolfville (Hantsport) Trail System: County, Towns, Village, Province, Kieran Pathways, etc. An inventory has been completed of the Trail (Kentville to Wolfville) by Trail coordinator Rick Jacques and will be presented to the RAC in the near future.
- **New Minas Sport Academies Dinner & Auction**—Director working with Les S and Boston Pizza on a New Minas Sport Development Academies Dinner & Auction fundraiser to take place in Nov (TBA). Thank you Les for your interest in the initiative. Thank You. Yours in Recreation, Respectfully Submitted, Vince Forrestall-Director of Recreation.

Dale P thanked Director for a good report and active summer. Dave C. commented excellent.

6.0 CORRESPONDENCE:

There was no correspondence at this time.

7.0 NEW BUSINESS:

7.1 40th Anniversary Update

Chair of the 40th Anniversary Committee Maynard S reported on the upcoming re-enactment of the 1st Village Commission Meeting to be held September 8th.

7.2 Resident Member Vacancy

Christopher Shields informed the Committee that this would be his last meeting as RAC Member as he is moving out of the Community. Chair Dale P commented that he appreciated Chris's input and contribution to the Committee and was sorry to see him go. Village Chair Dave C. commented that it was nice to have a younger age member/different generation on the Committee to be involved and appreciated his input and contribution to the Committee.

7.3 Regular Monthly Meetings

Discussion took place on the need for Regular Monthly Meetings if there were no Agenda Items. It was reported that the Committee did not meet since July and the Department had a very busy summer, as outlined in the Director's Report. It was decided that if there are no items on the Agenda, there will be no meetings. Director to keep the committee updated of happenings, if needed, when no meetings are held.

8.0 **ADJOURNMENT**

With no further business, Moved by Dave C. and Seconded by Christopher Shields to Adjourn the Meeting

Motion Carried

Dale Pineo
Chair
Recreation Advisory Committee

Terry Silver
Clerk Treasurer
Village of New Minas

