



**Unapproved Minutes**  
**Village of New Minas**  
**Recreation Advisory Committee (R.A.C)**  
Regular Monthly Meeting  
June 3, 2008, 7:00 p.m.  
New Minas Civic Centre – Lower Level

The Regular Monthly Meeting of the Village of New Minas Recreation Advisory Committee was held at the New Minas Civic Centre on Tuesday, June 3, 2008 beginning at 7:00 p.m.

**Attendance**

Dale Pineo, Chair of Recreation Advisory Committee  
Dave Chaulk, Chair of the Village Commission  
Maynard Stevens, Commissioner  
Leslie Sequeira, Resident member  
Christopher Shields, Resident Member  
Terry Silver, Clerk Treasurer  
Vince Forrestall, Director of Recreation

**1.0 CALL TO ORDER**

Village Commission Chair Dave Chaulk called the meeting to order at 7:00 pm.

**2.0 APPROVAL OF AGENDA, June 3, 2008**

**Moved by Chris S. and Seconded by Maynard S. the Approval of the June 3<sup>rd</sup> Agenda with the addition of 8.1 Maintenance at Lockhart & Ryan Memorial Park.**

**Motion Carried**

**3.0 APPROVAL OF MINUTES, May 6, 2008**

**Moved by Maynard Stevens and Seconded by Dale P. the Approval of the May 6 Regular Monthly Meeting Minutes.**

**Motion Carried**

**4.0 BUSINESS ARISING FROM THE MINUTES:**

There was no business arising from the May 6, 2008 Minutes.

**5.0 RESIDENT MEMBER**

**Moved by Dale P. and Seconded by Chris S. that Resident Leslie Sequeira be the RAC Resident Member for two years.**

**Motion Carried**

**6.0 ELECTION OF CHAIR & VICE-CHAIR**

**Chair: Village Chair Dave Chaulk Called for Nominations of RAC Chair:**

**Moved by Maynard S. and Seconded by Leslie Sequeira that Dale P. be nominated as Chair of the Recreation Advisory Committee.**

**Village Chair Dave Chaulk Called for any other Nominations of RAC Chair,  
Village Chair Dave Chaulk Called for any other Nominations of RAC Chair  
& Village Chair Dave Chaulk Called for any other Nominations of RAC  
Chair. With no further nominations, Nominations ceased.**

**Motion Carried**

**Dale Pineo was elected Chair of the Recreation Advisory Committee**

**Vice-chair: RAC Chair Dale Pineo Called for Nominations of RAC Vice-chair:**

**Moved by Maynard S. and Seconded by Chris S. that Leslie S. be nominated as Vice-chair of the Recreation Advisory Committee.**

**Chair Dale Pineo Called for any other Nominations of RAC Vice-chair,  
Chair Dale Pineo Called for any other Nominations of RAC Vice-chair  
& Chair Dale Pineo Called for any other Nominations of RAC Vice-chair.  
With no further nominations, Nominations ceased.**

**Motion Carried**

**Leslie Sequeira was elected Vice-chair of the Recreation Advisory Committee**

**7.0 DIRECTOR'S MONTHLY REPORT – Vince Forrestall (May 2008)**

- **Promotion** –Road signage, pictures & Website Updates, public service announcements, radio event ads, paper ads, 40<sup>th</sup> Anniversary flyers, school flyers, event flyers, senior flyers: Sentimental Journey ABF, etc. Program & Sport Academy flyers: Grades 2 & 3, Summer Day Camp flyers, summer programs/events ads, etc. Check out Recreation on the New Minas Website ([www.newminas.com](http://www.newminas.com)).
- **Village Voice** – Director submitted Village's information, pictures, articles, stories, etc. to the Valley Shopper for distribution which took place on Friday, May 30<sup>th</sup>.
- **Summer Registrations** – All pertinent information for all registrants entered into excel program data base. Department continuously receives registrations for Spring and now Summer seasons. A Fall Data base will be set-up in the near future.
- **Spring/Summer Programs & Events 2008** – Department implemented and completed Spring programs and events 2008. Summer Programs after being planned, developed, organized and promoted. Facilities have been or being confirmed for camps. Summer Senior Staff to be hired to plan, develop, organize, promote, implement and evaluate summer programs-Director carried out interviews. Senior Staff Training in Greenwood to be held June 12<sup>th</sup>. Julia Schofield started on June 2, while Directors will start June 9.
- **"Celebrating 40 Years"** –Vince is Vice-Chair. Also, member of **Apple Blossom 40<sup>th</sup> Anniversary Birthday Float Sub-Committee** (Float design, materials, volunteers, etc.), attend Committee meetings. Critical Path and Budget initiatives set for the year. Invitations for Royal Party Dinner (80), Official Opening of ABF (100+), Sentimental Journey & Terry Fox Marathon of Memories events sent out. Close to \$7,000 received in sponsorships so far for the 40th! County sponsored

- \$1000. Lapel Pins and Banners to be ordered shortly. Maynard & I met with the Mall Reps on a number of potential partnerships.
- **Fran Vos-NCSS Kingstec Student** – Fran Vos from Kingstec has performing her professional placement with the Department as an Administrative Assistant from April 28 to May 28, 2008). She received a very good evaluation
  - **“Luck of the Irish” with Daniel O’Donnell Trip & Tour, May 30, 2008** - Planned, developed, organized, promoted, implemented and evaluated. 48 participants took part. Positive feedback received.
  - **Tattoo Trip, July 3 2008** – SOLD OUT. Department has partnered with the County to offer the annual trip to the Tattoo scheduled for July 3, 2008. 45 registered. Planned, developed, organized and promoted. 6 on a waiting list.
  - **Kings County Physical Activity Strategy** – Director has participated in the Physical Activity Strategy. A Final Document has been prepared. It has been delayed for 1 year.
  - **Canada Summer Job Applications 2008** – Director submitted annual application based on the needs of the Village: Parks/Public Works Maintenance (4), Community Events Coordinator (1), Youth and Special Projects Coordinator (1), Recreation Assistant (1), Tennis Academy Coordinator (1), Day Camp Leaders (3), Special Needs Leaders (2), Playground Program Coordinator (1) and Playground Program Leader (1). Department has received two approved positions totaling \$3564. Over 60 Resumes received.
  - **Kings County Flag Football Academy** – I’ve worked/partnered with Steve Melanson, NS Football Coach of the Year to bring a Kings County Flag Football Academy to the area which started May 19. Development and growth of football in the area are the goals. Department has planned, developed, organized, promoting and implemented the program. Over 55 Participants registered to date. A Football Jamboree will be held June 7<sup>th</sup> @ Acadia U. Turf Field.
  - **“Apple Blossom” Sentimental Journey** – Department planned, developed, organized, promoted, implemented and evaluated May 27<sup>th</sup> event held @ NMVFD from 6:30-9:30 p.m. in conjunction with the ABF. 154 participated. Positive feedback received.
  - **New Minas Tennis Academy** – I’ve worked/partnered with Joel Ayer, Tennis Nova Scotia IKON sport award "COACH OF THE YEAR" to bring a Tennis Academy to the area to start June 30. Development and growth of Tennis in the area are the goals. Department has planned, developed, organized and now promoting the program for ages 5-8/9-12/13-17 and adults (Upon request). The Academy will run from June 30 to August 22 from 9:00 am to 12:00 noon Monday to Friday.
  - **NS Tourism Festivals & Events Grants 2008-09** – Director applied for \$7500 for the Celebration of Lights Event, \$5000 for the 40<sup>th</sup> Anniversary Event and \$2500 for the Family Fall Fun Harvestfest Event.
  - **Terry Fox “Marathon of Memories” Family Fun Day** – to be held June 7 at Lockhart & Ryan Memorial Park. Maynard S, Vince F and the Village’s 40th Anniversary Committee have partnered with ScotiaMcLeod (Kentville) to have a Terry Fox “Marathon of Memories” Family Fun Day from 11:00 am to 3:00 pm with little cost to the Village. Planning, developing, organizing and promoting. The Fox family and the original van will be part of the free will offering event. Activities will include a trail walk with the Fox Family, dunk tank, soap slide, free bbq, entertainment, Al Bernard Magic Show, Denny Myles emcee and entertainment, special dignitaries, etc.
  - **Kings County Senior Games 2008** – I am on the organizing Committee, along with representatives from other Recreation Departments and Senior Groups in the County. Held May 19-31, 2008. Department hosted the Bowling Event at Fair Lanes with 44 participants. John Decoste was by to take some pictures.
  - **Democracy 250 (Provincial)** – Department has received \$6,000 for fireworks funding under the NS Democracy 250 initiative. We are funded for fireworks for 2 events: Fall Harvest Fest & Celebration of Lights.
  - **Celebration of Lights 2008 (November 22-December 31, 2008)** - Department has started planning and organizing for the Christmas event with meeting with Stephen Bishop (Raymond James) and Di best (Santa Parade). Planning a night parade, Family Holiday Fun Day, fireworks, more displays, decorations, etc.
  - **C.R.A.F County Grant Application** – Director applied for funding of \$27,357.50 under the County’s Community Recreation Assistance Fund was requested based on our initiatives in 2008 (09). Last year the Village received \$20,500. The Village received \$25,800 and now is the leader of programs & events in the County, just ahead of Kentville.
  - **Sunrise – Learn to Run Program** – Department has partnered with Abs-o-Lute Fitness Centre to offer a new program in the area for beginner runners.

Yours in Recreation, Respectfully Submitted, Vince Forrestall, Recreation Director

**8.0 CORRESPONDENCE:**

**A.) Don Ehler, Executive Director, Basketball Nova Scotia – Funding Request: U17 Girls NS Provincial Basketball Team with Resident Lindsay Harris member of team – Dave Chaulk felt that it is the Village’s Policy not to support teams.**

**Moved by Dave C. and Seconded by Maynard S. to send letter to Donnie Ehler, Athletic Director of Basketball NS, turning down request for team funding due to Village Policy.**

**Motion Carried**

**B.) Principal & Staff, New Minas Elementary School – Contribution to the School. Students and Staff presented the Recreation Department with a thank you card and pin for contributing to their school during the 2008 season.**

**C.) Susan Jeffries, Events & Communications Assistant, Democracy 250 – Funding for Fireworks – Confirming request for funding under the Democracy 250 Fireworks Program has been approved for \$4,000 in combined support of Celebration days and Family Fall Harvestfest.**

**D.) Bruce MacArthur, Coordinator of Recreation, County of Kings – CRAF Funding 2008-09 – Informing that the Municipality of Kings County has approved financial assistance under CRAF in the amount of \$25,800. Your community should be proud of the services being provided to Kings county residents. Thank you for your dedicated efforts, hard work and time.**

**E.) Heather MacLeod, New Minas Intermediate Step & Core Strengthening Leader (2) – I can’t thank you enough, on behalf of the ladies and myself, for going the extra mile for us, for all your cooperation and being so positive about the entire fitness class idea for New Minas & area. You are giving a wonderful opportunity for fitness and fun for woman of all ages.**

**F.) Meghan MacLeod, Princess New Minas – Apple Blossom – Thank you so much for everything that you have done for me before/during apple blossom. My float was amazing, I was extremely proud of it.**

**G.) Janet MacLeod – New Minas ABF float – Thank you again for all the support for Meghan. The float looked fantastic and I know she is very appreciative of all the work that went into it. Congrats!**

**H.) Di Best, New Minas Sunrise Rotary – MP Scott Brison’s Volunteer Certificate – I received a nice beautiful certificate from Scott Brison for volunteering in 2008 in the Village of New Minas. I am sure you had everything to do with this, so thank you very much...I’m very honored.**

**I.) Linda Warren, Former Princess New Minas @ ABF Royal Party Dinner to Holly Thompson – Thank you very much for such a lovely dinner celebration last evening. It made me feel young again. It was so good to see everyone, what a great turnout.**

**J.) Candace Sharp, Acadia U. Professional Placement – Thank You Card – Director received a thank you card for allowing Candace to perform her OJT**

with the Department and providing leadership that she'll take with her in the work force.

**9.0** **NEW BUSINESS:**

- 8.1** Maintenance at Lockhart & Ryan Memorial Park – Leslie S. commented on how nice the fields look this year. Hats off to Peter P and his crew for preparing them for another busy season. It was mentioned Resident, Steve Dalziel, also sent Terry S. an e-mail with the same positive comment as well.

**10.0** **ADJOURNMENT**

**With no further business, it was moved by Chris S. to adjourn the Meeting at 7:40 p.m.**

**Respectfully Submitted,**

**Vince Forrestall,  
Director of Recreation**

